



Student's Name: _____

Course/s to Tutor (provide name/number): _____

To Professor: _____ Office location: _____

[Student: Complete the top portion and then give to the professor.]

Dear Professor:

This student has applied to be a tutor for the Academic Success Center's Peer Tutoring Program. The student is interested in tutoring the course/s listed above. Since this course is in your discipline, you are requested to complete this recommendation form. In most cases, the student is a major or minor in the discipline and has completed the course/s (or course equivalent) with a minimum grade of "B."

Please review the minimum qualifications.

Qualified applicants should have the ability to:

- clearly communicate course content in a way that is meaningful to other students
- relate well with students from diverse educational, cultural and social backgrounds
- apply effective approaches to providing learning assistance to students with a wide range of abilities
- demonstrate competency in verbal and written English language skills

A peer tutor assists students in academic achievement by meeting them on a regular basis to answer questions, clarify understanding of course concepts and work on study skills. Peer tutors work with students on a one-on-one basis or in small groups.

Please check all that apply.

- ___ The student has demonstrated competency in the course/s listed on this application.
- ___ The student has the ability to assist other students in learning course content and developing skills.
- ___ I **recommend** this applicant to serve as a tutor in the course/s listed on this application.
- ___ I do **not** recommend this student.

Professor Signature: _____ Date: _____

Department/Title: _____

Email: _____ Phone: _____

Additional comments about applicant:

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Thank you for your time to carefully consider this student's qualifications to become a peer tutor. Your input is extremely valuable. **Please send this form through campus mail to the Academic Success Center, Christopher Center Library, 110.**

If you have questions, please contact Tricia Armstrong at Tricia.Armstrong@valpo.edu or 219.464.5985.