

## CAREER CENTER STAFF



Tom Cath, Director

*Assists students with:*

- Resumes & Cover Letters
- Internship Assistance
- Job Search Strategies & Advice
- Personal Statements
- Workshops & Programs

*Assists employers with:*

- Marketing your company/organization on campus
- On-Campus Interviews
- Career Fairs

[tom.cath@valpo.edu](mailto:tom.cath@valpo.edu)



Holly Simpson, Assistant Director

*Assists students with:*

- Career Counseling
- Resume & Cover Letters
- Job Search Strategies
- Grad School Process
- Personal Statements
- Workshops & Programs

[holly.simpson@valpo.edu](mailto:holly.simpson@valpo.edu)



Lisa Grubb, Administrative Assistant

*Assists students with:*

- Staff Appointments
- Career Center Materials

*Assists employers with:*

- Job Postings
- Resume Searches
- On-Campus interviews

[lisa.grubb@valpo.edu](mailto:lisa.grubb@valpo.edu)