

COLLEGE OF ADULT SCHOLARS ORIENTATION



To increase your chance of successful academic study, the Office of Graduate Studies & Continuing Education conducts a special orientation for new College of Adult Scholar students. Mark your calendar for Tuesday, January 5, 2010. The CASC Student Orientation will take place in the Community Room of the Christopher Center Library from 5:00 pm to 8:00 pm.

This orientation will acquaint you with the many programs and services offered by the University and the Continuing Education Office. It also offers the opportunity to ask questions, resolve problems, and meet other students in the program. As part of the program, we provide you with the Student Handbook, the College of Adult Scholars Information Guide, and other necessary materials for a smooth transition to VU. If you haven't already done so, you will obtain your student I.D., activate your library card, obtain a parking sticker, and learn to access the computer network through your own account.

IMPORTANT: All new College of Adult Scholar students must attend this orientation. As a first time student at VU you will need to confirm your registration at this session to remain enrolled in your spring coursework. Confirmation after this date results in a \$40 late fee.

Please RSVP your attendance to the Office of Graduate Studies & Continuing Ed by *Friday, January 1, 2010* at 219.464.5313, toll free at 1.800.821.7685 or email us at Continuing.Ed@valpo.edu. Confirmation after this date results in a \$40 late fee.

For more information about resources to help you with your transition to VU, please check out the following website: http://www.valpo.edu/links/current_students.php.

Spring 2010 College of Adult Scholar Student Orientation Itinerary	
Date	Tuesday, January 5, 2010
Time	5:00 pm to 8:00 pm (4:30 check-in)
Location	Community Room of the Christopher Center Library
RSVP by	Friday, January 1, 2010
Itinerary of Sessions	Obtaining your Student Photo ID & Parking Stickers (For students who do not currently have a VU student ID card or who need a

parking sticker). Pictures will be taken for student ID cards. You will receive your ID card before leaving orientation. PLEASE NOTE: Parking stickers may be obtained at the VU Police Department anytime during the first week of classes. They are open 24 hours a day for your convenience. You will be required to have your vehicle registration with you, and the cost of the sticker will be \$100 for the entire year. It is advisable to have this done before attending orientation.

The following three sessions are each an hour long.

Welcome and VU Policies and Services This session advises you about various policies and procedures important for successful undergraduate study. It informs you of your rights and responsibilities as a student at VU, and tells you where and how to resolve problems. In addition, opportunities for enhanced professional success and personal enrichment are covered. Important University publications and resource directories will be distributed during this session. **Introduction to Library and Computer Services** During this session, you are provided with hands-on experience regarding the learning and information resources available through the library, particularly those relevant to undergraduate study. In addition, using your VU username and password (provided at the session), you will log onto the computer network system and briefly learn about how to access software such as Word and Excel, to use your email account, access the web and to use DataVU and Course VU.

Lunch with faculty and students You will meet faculty and fellow students in your program over lunch. You will have the opportunity to ask questions, network with other students, and exchange phone numbers and addresses.