

GUIDELINES FOR PLANNING YOUR EVENT

Two Weeks Ahead (Four weeks or more for weddings) Select the menu and discuss any special arrangements with us. A final menu must be selected two weeks prior to the event. Please reconfirm your estimated number at this time. Phone: 219-464-5016.

One Week Ahead Call with an updated estimate if a change has occurred.

Three Full Working Days Ahead Call us with the guaranteed number of guests that will be attending. You will be charged for meals based on this number. Generally we cannot accommodate an increase in number after that date. A 5% margin is allocated for groups smaller than 100.

Example: For a guaranteed number of 100, we will set up 5% more or 105. If the actual number attending is less than 95, you will still be charged for 95. For groups 100 and larger, a maximum margin of 5 above and below the guaranteed number will be used in billing.

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