

Valparaiso University
Form E (2 PAGES)
Student Teacher Hours Form

Must Be Signed by Cooperating Teacher & Student Teacher

I. Instructions: The student teacher will keep this weekly record of experiences. Students will record observation and teaching by number of hours. All students should record related extra-curricular activities by hours. Place the number of school days in the last column. One copy of this report will be filed with the Placement Office upon completion of student teaching.

Teaching - student teacher's actual teaching in classroom.

Related activity - any professionally related activity. It does not include time spent preparing for class outside of school.

II. Student Teacher _____ School District _____
 Cooperating Teacher _____ Building _____
 Semester _____ Grade/Subject _____

Elementary, Special Ed., Middle & Secondary School Begin Here

<u>Week</u>	<u>Dates</u>	<u>Teaching Hours</u>	<u>Related Hours</u>	<u>School Days</u>
Aug. 8	_____	_____	_____	_____
Aug. 15	_____	_____	_____	_____
Aug. 22	_____	_____	_____	_____
Aug. 29	_____	_____	_____	_____
Sept. 5	_____	_____	_____	_____
Sept. 12	_____	_____	_____	_____
Sept. 19	_____	_____	_____	_____
Sept. 26	_____	_____	_____	_____
Oct. 3	_____	_____	_____	_____
Oct. 10	_____	_____	_____	_____
Oct. 17	_____	_____	_____	_____
Oct. 24	_____	_____	_____	_____
Oct. 31	_____	_____	_____	_____
Nov. 7	_____	_____	_____	_____
Nov. 14	_____	_____	_____	_____
Nov. 21	_____	_____	_____	_____
Nov. 28	_____	_____	_____	_____
Dec. 5	_____	_____	_____	_____
Total				

RECORD OF SUPERVISED STUDENT TEACHING

<u>Activity</u>	<u>Frequency</u>	<u>Activity</u>	<u>Frequency</u>
Attended:		Conferred with:	
Faculty Meeting	_____	Cooperating teacher	_____
Athletic Event	_____	College Supervisor	_____
P.T.A.	_____	Principal	_____
Professional Meeting	_____	Guidance Personnel	_____
Social Function	_____	Nurse	_____
Club Meeting	_____	Secretary	_____
Departmental Meeting	_____	Custodian	_____
S.E.A.	_____	Other _____	
		(please specify)	

Observed or Supervised:	Assisted With:
Playground _____	Field Trip _____
Cafeteria _____	School Publication _____
Study Hall _____	Community Project _____
Fire Drill _____	Drama Department _____
Bus Loading _____	Social Event _____
Standardized Testing _____	Other _____
Library _____	

Assessment/Evaluation of Students:

Developed assessment instruments _____	Objective _____
	Subjective _____

Produced A-V Materials _____

Computer Involvement: _____ Assisted Students _____

Curriculum Integration _____

Other: (please specify) _____

Cooperating Teacher _____ **Date** _____
(Signature)

Student Teacher _____ Date _____
(Signature)