Valparaiso University

Application for Graduation

Office of the Graduate School

Please review your **degree audit** and complete this application **with your adviser**.

Submit the application, the degree audit with all required signatures, and the $20 application fee to:

Valparaiso University | Office of the Graduate School | 1700 Chapel Drive | Kretzmann Hall | Valparaiso, IN 46383

Phone: (219) 464 - 5313 | Email: graduate.school@valpo.edu | Hours: Monday - Friday, 8:00 AM - 5:00 PM Central Time

- If you are earning more than one degree, you must complete an application for **each** degree.
- The application deadline for May/August candidates is January 30.
- The application deadline for December candidates is September 30.
- Applications received after the deadline will be subject to a $10 late fee.

Student Information

VU ID # _____ Date _____

Full Name (for diploma printing) _____

*Please type or print **your full name** exactly as you wish it to be printed on your diploma and include any special characters.*

Personal Email Address _____ Phone Number _____

Mailing Address

Address _____ Apt. _____

City _____ State _____ Zip Code _____ Country _____

Degree Information

Last semester in which you'll be enrolled at Valpo _____

Degree _____

Certificate _____

Please refer to the Valparaiso University General Catalog for degree requirement information.
http://www.valpo.edu/registrar/catalogs.php

Commencement

In which Commencement Ceremony will you participate? _____

Would you like your name, hometown, degree, and any honors to be printed in the Commencement program? ◯ Yes ◯ No

Office of the Graduate School use only:

Date _____ Staff Initials _____ Amount Paid _____ Payment Type ◯ Cash ◯ Credit/Debit Card ◯ Check # _____

GPA _____ To Registrar _____ Undergraduate Institution _____

Undergraduate Degree _____

Office of the Registrar use only

◯ SPRO ◯ SGRD Staff Initials _____ Date _____

Revised 3/14