

**AFTER-DEADLINE PETITIONS**

**Graduate Division  
Valparaiso University**

- ADD A COURSE AFTER THE DEADLINE**
- WITHDRAW FROM A COURSE AFTER THE DEADLINE**



Name			Student ID	
Local Street Address			Cum GPA	
City	State	Zip	Email:	Phone
Degree:			Concentration:	

Course Number/ Section	Course Title	Credit Hours	Semester/Year

Total number of credits after change: \_\_\_\_\_

**Reason for Petition: (Use other side if necessary)**

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Student's Signature: _____	Date: _____	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> No Opinion
Adviser(s): _____	Date: _____	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> No Opinion
Instructor Signature: _____	Date: _____	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> No Opinion
Dean's Signature: _____	Date: _____	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> No Opinion

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**OFFICE USE ONLY**  Approved  Denied  
Notification to Student: \_\_\_\_\_

Comments:

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APPEAL: If you wish to appeal the Dean's decision, you may do so in writing to the Graduate Council.

REASONS FOR APPEAL:

\_\_\_\_\_  
Student's Signature Date

\_\_\_\_\_  
Dean's Signature (On Behalf of Graduate Council) Date  Approved  Denied

**The form, completed with appropriate information and signatures must be submitted to the Office of Graduate Studies.**