

JENNIFER CLESSAS, INTERNSHIP COORDINATOR

## Jennifer Clessas, '08

Internship Coordinator, EF International Language School

*Please provide an overview of the kinds of duties you perform at this job.* I work with students from over 50 countries around the world-placing them in internships in the San Diego area. I teach them how to write an American resume/cover letter and practice interviews. In addition, I teach a class on working in American businesses. *What additional training (beyond your undergraduate degree) did you need for your current job?* I didn't need any, but my study abroad experiences in multiple countries definitely prepared me to interact, teach, and demonstrate American culture to foreign students. *In your current position, do you use any of the information or skills you learned as an IECA major in particular (a foreign language, understanding of economics, politics, cross-cultural sensitivity, research, etc.)?* I definitely use foreign language skills, a little economics, and absolutely cross-cultural sensitivity! *If you have any additional news to share with your former professors or any insights/advice for IECA majors considering their career options, please provide it in the space below.* Now that I am in a position as an internship coordinator and placing students into jobs, I realize that one of my most important classes was Business English, which is not an IECA requirement but proved unbelievably helpful in finding a job and honing my interviewing skills. For many students, resume building/ cover letter writing/ interviews are something that are unfamiliar until they graduate. I believe adding Business English to the curriculum would benefit the students greatly. Besides that, the program was fabulous!

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