

## ISS FORMS

Please browse the forms below for general information and procedures for international students and scholars.

Printing and Returning your forms After printing your form, complete it, obtain the appropriate signatures, and return it to the Office of International Programs. These forms are in PDF version. To read PDF forms download the free Acrobat Reader.

Please select the form you need from the list below:

## On-Campus Employment

All employment must be authorized by the Office of International Programs before you begin working.

- [Employment and Social Security \(SSN\) Direction](#)
- [Employment Authorization Form](#)
- [On-campus Employment Letter](#)
- [SSN Application Form](#)

## Off-Campus Employment

### Curricular Practical Training (CPT)

- [CPT Instructions and Advisor Recommendation Form](#)

For information on employment during academic program/before graduation.

### Optional Practical Training (OPT)

For information on employment pre- and post-graduation.

- [OPT Instructions](#)
- [OPT Adviser Recommendation Form](#)
- [Form I-765 Application for Employment Authorization](#)
- [Instructions for Completing Form I-765](#)
- [STEM Extension Information](#)

## Medical Insurance

- [Medical Insurance Claim Form](#)
- [Medical Insurance Policy 09-10](#)

## Extension of Stay

If you are unable to complete your program by the date indicated in item #3 of the DS-2019 form or Item #5 of your I-20 form, you are required to apply for an extension. You must do this BEFORE your DS-2019 or I-20 expires!

- [Extension of Stay - Advisor Form](#)

## Reduced Course Load (RCL)

Every international student holding an F-1 or J-1 visa is required by immigration law to maintain a full course of study every semester. Full time is defined as 12 credit hours per semester (9 credit hours for Graduate students). If you are unable to meet these requirements, you must seek prior approval from the Office of International Programs before dropping any courses. Failure to seek prior approval may result in a violation of your immigration status.

- [Form](#)

## Program of Stay for Exchange Students

This form is designed to help exchange students choose their classes before coming to Valpo.

- [Form](#)

## SEVIS Forms

- [F-1 Visa Application info sheet](#)
- [J-1 Visa Application info sheet](#)
- [SEVIS info sheet for new students](#)
- [SEVIS Transfer IN Form](#)
- [SEVIS Transfer OUT Form](#)
- [Student Arrival Info Form](#)

## Invitation Request From

- [Invitation Request Form](#)

## Friendship Families

If you are interested in meeting an American family during your stay at Valparaiso, please return the following form to the Office of International Programs:

- [Friendship Family Info Form](#)

The PDF Footer