

Transferring Thunderbird address book information to GroupWise requires a multi-step process. First, the Thunderbird address must be exported into LDIF format. Next, a utility called `ldif2gw.exe` is downloaded, then used to convert the LDIF file into (NAB) Novell address book format. Finally, the NAB file is imported into GroupWise.

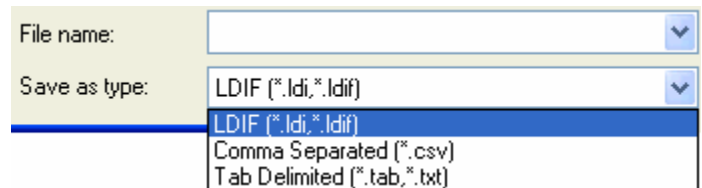
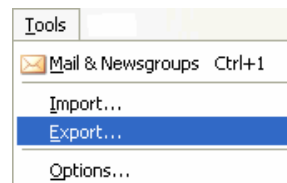
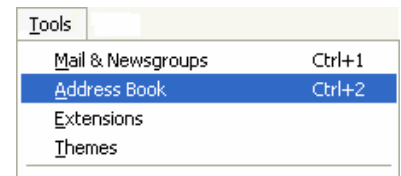
Exporting Thunderbird address book to LDIF

To begin the **Export** process:

- Open *Mozilla Thunderbird*.
- Click the **Address Book** button on the Toolbar or select **Tools > Address Book**.
- In the left-pane of the *Address Book* window, select the **Address Book** you wish to export.
- Click on **Tools > Export**
- Specify the **File name** and location where you choose to save the *exported Address book*, as well as selecting the **LDIF** selection in the *Save as type* drop-down menu.



or



Downloading the Conversion Utility

The conversion utility is part of *Novell's Cool Solutions* and is available free-of-charge.

- Using a browser navigate to <http://www.novell.com/coolsolutions/tools/13895.html>.
- Click on the download link.

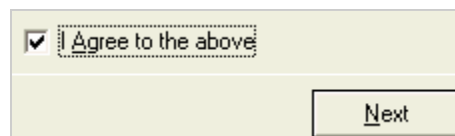
Download: </coolsolutions/tools/downloads/ldif2gw.exe>

Note: Do not click on Download located at the top of the page. Scroll down and click on the URL pictured above.

Converting the Address Book

Once the conversion utility is downloaded, convert the Thunderbird Address book by:

- Launching the conversion utility.
- You must first agree to the licensing terms by checking the **I Agree to the above** box, and then clicking **Next** button, this activates the *Conversion* tab.
- Click the **Select Ldif File** button, and then select the *Exported Thunderbird Address book*. After doing so the filename and path will appear in the *LDif File to Convert* field.
- Click on the **Select NAB File to create** button, then specify a filename and path for the NAB format file you will be creating with the utility. After doing this, the filename and path will appear in the *GroupWise Address Book File to Create* field.
- Click on the **Generate** button to complete the conversion.
- Once the conversion is complete, close the Conversion Utility by clicking the **Exit** button.



Importing the NAB File into GroupWise

The final step is to import the recently created NAB file into GroupWise; to do this:

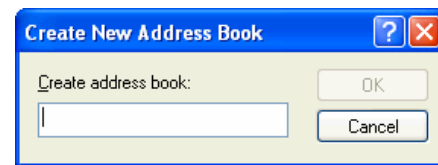
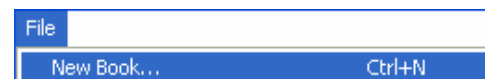
- Launch the GroupWise desktop client. This process will not work using *WebAccess*.
- Click the **Address Book** icon to open the *Address Book* window.



You may import your address book to an existing Address book or create a New Address book.

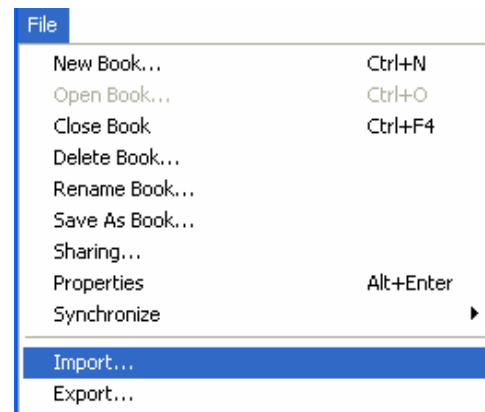
To create a New Address book:

- Select **File > New Book**
- Type a name for the New Address book in the *Create Address Book* field.



To import the converted NAB file:

- Click the newly created or existing GroupWise Address Book in the Left pane of the *Address Book* window, then select **File > Import**.
- Select the newly converted NAB file by browsing in the **Address Book Import** window, then click **OK**.



Note: The import process may take a few seconds to a few minutes depending on the amount of content being imported.