

The Management Certificate is intended for students in any graduate level degree program at Valparaiso University who want to add a management component to their graduate study. The program is also open to people who are not enrolled in a VU graduate program but who have an undergraduate degree and wish to take a set of courses to increase their management education and abilities. The certificate consists of 14 credits and includes the following courses:

|         |   |       |
|---------|---|-------|
| MBA 501 | Managerial Economics                          | 2 cr. |
| MBA 504 | Business Law                                  | 2 cr. |
| MBA 510 | Financial Accounting                          | 2 cr. |
| MBA 520 | Financial Management                          | 2 cr. |
| MBA 530 | Marketing Management                          | 2 cr. |
| MBA 540 | Managerial Statistics                         | 2 cr. |
| MBA 550 | Psychological<br>Foundations of<br>Management | 2 cr. |

Admission to the program is selective and requires that the applicant meet the standard admission criteria of the College of Business Administration and the Graduate Division.

Applicants who are U.S. citizens or U.S. permanent residents must submit:

- The [Management Certificate application](#)
- Remit the \$30.00 application fee (payable to Valparaiso University)
- A resume
- Undergraduate and/or graduate transcripts (mailed in a sealed envelope directly from the institution)
- One letter of reference submitted on their behalf

International applicants must submit:

- A completed [International Student Application](#) (must be submitted online, please do not print it and mail it)
- Remit the \$50.00 application fee (this can be done online at the end of the application or mailed as a check or money order payable to Valparaiso University)
- A resume
- One letter of recommendation
- TOEFL
- Original, translated copies of certified official transcripts from all undergraduate and/or post-graduate institutions (mailed in a sealed envelope directly from the institution to our office)
- A passport showing date of birth
- A health statement
- Proof of financial support (click [here](#) for Affidavit of Financial Support form).

Applicants who do not meet the course prerequisites for specific MBA courses may be accepted with the condition that they complete the appropriate preparatory

Business Management Certificate Program - Graduate School of Business - Valparaiso University  
coursework prior to enrollment in the course. We do take work experience and  
undergraduate GPA into consideration as part of the admission decision.