

## GRANTSEEKING WORKSHOP SERIES

Grantseeking workshops for VU faculty and staff are occasionally sponsored by the Office of Sponsored and Undergraduate Research, the Office of Institutional Advancement, the Christopher Center for Library and Information Resources, and the Teaching Resource Center.

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### Past Workshops

November 15, 2007: "Seeking Support from Corporations and Foundations "

Presenters: Kathy Groth, Coordinator, Foundations & Corporations, OIA Doug Tougaw, Associate Professor of Electrical & Computer Engineering



[November '07 Workshop Powerpoint Presentation](#)

This workshop will focus on identifying private funding sources for faculty projects and campus programs.

Topics to be covered include:

- Lessons learned from a successful foundation proposal
  - Corporate and foundation giving trends
  - Types of corporate and foundation support
  - Researching potential funders: online and print resources
  - Components of corporate and foundation proposals
  - Administering grants
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October 18, 2007: "Finding Statistical Information"

Presenter: Becky Byrum, Government Information Services Librarian, Christopher Center



October '07: Christopher Center Government Information: [Statistics Sources](#)

The hands-on workshop will focus on finding census data from American FactFinder. Participants will explore American Community Survey and other U.S. Census products, as well as learn how to compile detailed tables and make geographic comparisons. Other statistical tools from federal, state, and international sources will be demonstrated.

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September 27, 2007: "Introduction to Grantseeking on Campus"

Presenters: Sandy McMullen, Lumina Center Director Kathy Groth, Corporations & Foundations Coordinator, OIA Rick AmRhein, Dean, Library Services Gary Morris, Associate Professor of Astronomy & Physics Todd Hillwig, Assistant Professor of Astronomy & Physics



[September '07 Workshop Powerpoint Presentation](#)

This workshop is designed specifically for new faculty and staff or individuals on campus who are new to the grantseeking process. In recent years, grantseeking has become very competitive, and at the same time, VU faculty and staff have become increasingly active in seeking external financial support for both individual research projects and campus-wide initiatives. Please plan to attend this workshop if you are interested in submitting proposals to foundations, corporations, or governmental agencies for funding. Topics to be covered include:

- New faculty perspectives and approaches
- Roles of the Lumina Center and OIA in the grantseeking process
- Grantseeking procedures, forms and resources
- Foundation Center Online Directory, with time used to explore this online resource available only in the Christopher Center.

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February 2006: "Fundamentals of Budget Preparation"



[February '06 Workshop Powerpoint Presentation](#)

The workshop focused on budget preparation and is beneficial for faculty and staff who will be preparing program budgets or who just want to learn more about the basics of budgeting. Sample budgets will be provided for in-class discussion and exercises. Topics covered included:

- Budget Line Items
- Policies and Procedures (Internal, Federal and State)
- Matching Dollars and In-Kind Contributions
- Indirect and Administrative Costs

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April 2006: "Outcomes & Evaluations"



[April '06 Workshop Powerpoint Presentation](#)

This workshop focused on formulating outcome-based evaluation plans for grant projects. Topics covered included:

- Defining outcomes based planning and evaluation
- Identifying your audience
- Identifying outcomes
- Creating the evaluation plan

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