

Written Reports for Faculty Meeting – September 3, 2015

Faculty Senate

Faculty Senate will hold election of representative to Faculty Grievance Committee

University Council

The University Council approved the following change in the By-Laws and forwards it to the Faculty for their approval.

Proposed change to the University Council By-Laws Article 4, Section 5 last paragraph:

Current Language: The Diversity Concerns Committee is to deal with issues affecting the life and academic experience of multiracial/multicultural students and other members of the campus community.

New Language: The charge of the Diversity Concerns Committee (DCC) is to advocate for an equitable and inclusive environment on campus and in the Valparaiso community, and moreover to monitor the University's progress on its stated commitments regarding equity and inclusion, as articulated in the strategic plan.

Rationale: The terms "multiracial" and "multicultural" are insufficient for the broader institutional understanding of diversity as expressed in A Statement of Philosophy on Diversity adopted by various campus groups including University Council in 2011; and Valparaiso University outlines goals related to diversity and inclusion in the strategic plan.

Patrick Sullivan
Chair, University Council



Application, Admit, and Deposit Figures

8/25/2015 Faculty Report

Note: Census data for Fall 2015 won't be available until mid-September. There will likely be some dropoff in deposits between now and then.

Freshmen

	8/22/2015	census	census	census	census	1 year	5 year
Applications by College	Fall 2015	Fall 2014	Fall 2013	Fall 2012	Fall 2011	Fall 2014	Fall 2011
Arts & Sciences	5,004	4,967	4,623	4,255	4,184	1%	20%
Business	1,083	975	1,016	875	808	11%	34%
Engineering	999	968	942	737	675	3%	48%
Nursing	975	889	818	747	631	10%	55%
Total applications	8,061	7,799	7,399	6,614	6,298	3%	28%

Admits by College

Arts & Sciences	3,427	3,473	3,119	2,899	2,731	-1%	25%
Business	733	646	666	584	485	13%	51%
Engineering	719	696	630	515	434	3%	66%
Nursing	574	531	466	425	377	8%	52%
Total admits	5,453	5,346	4,881	4,423	4,027	2%	35%

Deposits by College

Arts & Sciences	426	411	517	488	469	4%	-9%
Business	102	89	112	103	72	15%	42%
Engineering	127	111	138	100	72	14%	76%
Nursing	102	106	113	89	86	-4%	19%
Total deposits	757	717	880	780	699	6%	8%

Transfers

	8/22/2015	census	census	census	census	1 year	5 year
Applications by College	Fall 2015	Fall 2014	Fall 2013	Fall 2012	Fall 2011	Fall 2014	Fall 2011
Arts & Sciences	308	258	282	274	267	19%	15%
Business	86	78	84	104	77	10%	12%
Engineering	57	44	74	51	39	30%	46%
Nursing	283	283	319	317	274	0%	3%
Total applications	734	663	759	746	657	11%	12%

Admits by College

Arts & Sciences	175	132	139	137	146	33%	20%
Business	55	57	45	57	34	-4%	62%
Engineering	32	22	28	16	19	45%	68%
Nursing	175	186	172	185	164	-6%	7%
Total admits	437	397	384	395	363	10%	20%

Deposits by College

Arts & Sciences	72	61	58	62	61	18%	18%
Business	20	28	21	28	18	-29%	11%
Engineering	11	12	12	6	5	-8%	120%
Nursing	105	93	84	99	86	13%	22%
Total deposits	208	194	175	195	170	7%	22%

4 year segments

	2012-2015	2008-2011	# increase	% increase
New Freshmen	3134	2723	411	15.09%
New Transfers	772	583	189	32.42%
Total New Students:	3906	3306	600	18.15%

Library

The faculty and staff of the Christopher Center for Library and Information Resources (CCLIR) would like to welcome back VU faculty and staff. As we begin another academic year, and your summer work of updating syllabi and student assignments comes to fruition, we share with you a few quick peeks into the teaching that library faculty are doing with students and faculty in your classrooms, in the library, and across campus.

Introductory Course within Discipline: Professional Role in Nursing

The accelerated nursing student cohort that started their coursework this past summer were introduced to the scholarly discourse within their new profession by library faculty in Nursing 201: Professional Role in Nursing. Students discussed elements of peer-reviewed nursing journals, the role of the editorial board, evaluation of subject expertise and authority, and ways to critically appraise and evaluate primary research articles. Taking the time to browse through print journals provided students a hands-on experience with scholarship within their new field. Later in the session students used CINAHL, the key database for nursing, to electronically search and access nursing scholarship.

This introductory session prepared new nursing students to access the evidence needed to lead a class discussion and support their master student presenter assignment.

Capstone Class: Political Science & International Relations

During the Spring 2015 semester, the Christopher Center supported the learning of students enrolled in Professor Amy Atchison's POL 493, the department's senior seminar. Early in the semester, the subject librarian visited the students' classroom to demonstrate how to use one of the key databases for political science, PAIS, to search and access the scholarly literature. A week later, the students visited the library for an hour-long workshop, wherein they learned about Joseph Bizup's classification system for how sources are used in research writing. The students then worked with a scholarly article to diagram the sources cited in it, labeling each source as either Background, Argument, Evidence, or Methodology, which gave them a deeper understanding of the range of purposes that information has in their own writing.

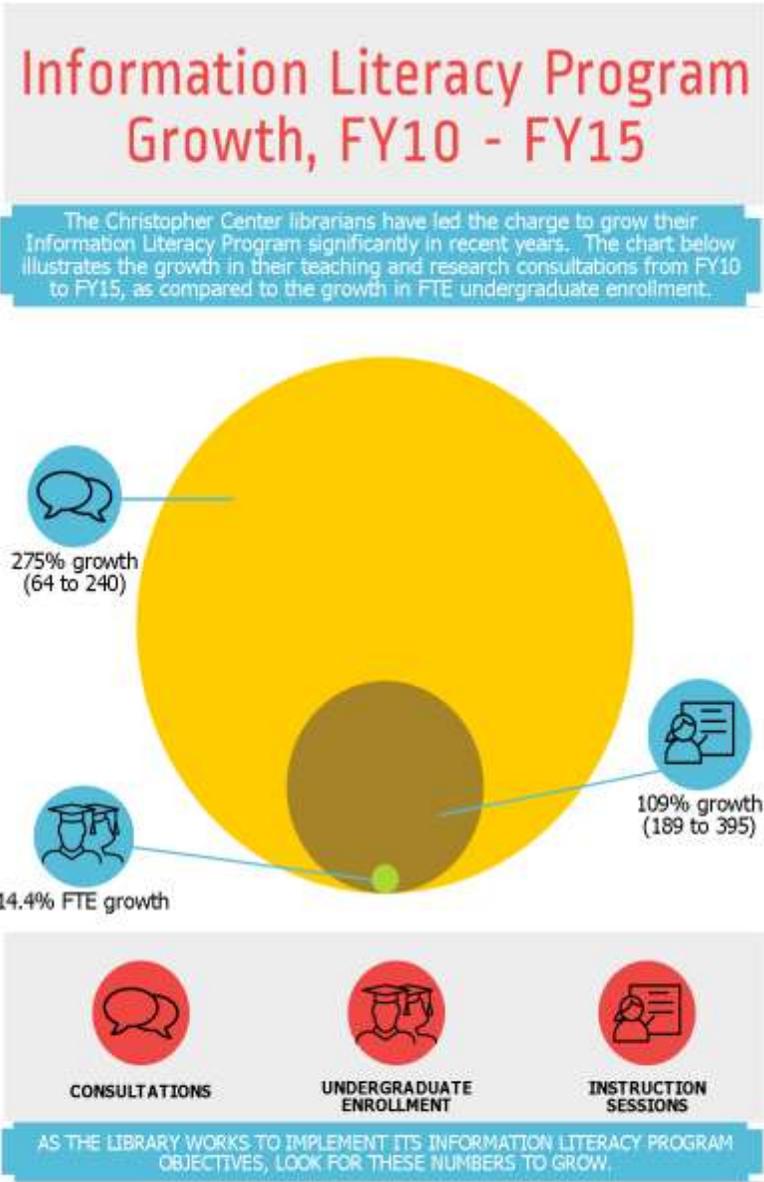
Following this session, each student was required to meet individually with the political science librarian at least once in a research consultation, as they worked to narrow their research questions, gather their sources, and write their literature reviews.

Academic Freedom and International Graduate Student Orientation

During this past summer, library faculty developed curriculum for the international graduate student orientation offered August 13-18. Two, three-hour sessions gave library faculty a chance to introduce information literacy concepts and skills that will be reinforced later in the semester within LS 690: Graduate Academic Success. Topics included: the information cycle, appraisal and assessment of information sources and how to access a broad range of sources. While information literacy was the core of the program, we also took the opportunity to discuss the

concept of academic freedom in the United States. We told students that they are free to research any topic, even those that might be considered controversial, and that we respect and protect the privacy of our users; this means that we do not track sources used or searched conducted. We also told them that US government sources can be trusted.

Many students throughout the day mentioned that they were surprised to hear that we protect their right to locate and access unfiltered information. “I can’t do this in my country,” said one student. “This is good.”



Part of what makes Valpo distinctive for students is the close relationship they can establish with their classroom faculty. That holds true for librarians as well. Every Valpo college, department, or program has a subject librarian who works closely with you and your students to meet library service and resource needs. Your subject librarian can provide instruction services, create online research guides, develop library resource collections to support your teaching and research, and assist with assignment and course development. Give your library faculty a call, send us an email, invite us to a departmental meeting, or stop by for a coffee break with us at Grinders.

Request support for your classes or make an appointment with your subject librarian to discuss your ideas and needs: <http://libguides.valpo.edu/informationliteracy/>.

Two new services offered by CCLIR

Thanks to the Graduating Class of 2014 and a generous donation from a Valpo alumnus, the Christopher Center Library now has charging stations for mobile devices. These stations have been attached to many of the columns on the first and second floors, and can be located by finding the new circular column tables for quick access and connectivity, or near various furniture and table configurations for charging during longer study sessions. If you have any questions, please contact Dean Brad Eden at brad.eden@valpo.edu directly.

Ever wanted to view and browse the Christopher Center Library's print book collections virtually, whether they are on the shelf, checked out, in the Reference section, or in the Automated Storage and Retrieval System? Check out the new Browse Virtual Shelf function in the Library's online catalog. Just search by keyword, title, author, subject, call number, or publisher's number, click on your item of interest, then click the Browse Virtual Shelf link. This will take you to a virtual book shelf of all print items in the Library, no matter where they are located. Now you can "see" the Library's print collection from anywhere in the world!

Information Technology

Classroom technology

A total of 43 projects were completed in classroom work across campus. Projects included simple upgrades to complete overhaul of systems, and inventory of all classroom tech carts.

Highlights include:

- Heidbrink 119 completed with new projector and screen and re-purposed cart.
- Dickmeyer classroom completed with new projector and screen and re-purposed cart.
- Dickmeyer computer lab upgraded with three flat screen displays (in progress)
- APB 33/34 classroom upgraded with new projector and screen and re-purposed cart.
- Old projectors upgraded with new NEC projectors in Neils 118 and 119.
- Tech carts replaced with new Spectrum carts in various classrooms in Gellersen.
- Red lab in Gellersen upgraded with new projector. Additional upgrades underway.
- Fites lab upgraded with new projector and AV control.
- OMP/INTS multipurpose rooms upgraded with new 60" flatpanel monitors.
- Gellersen 232 CS computer lab completed with three 80" flatpanel monitors and standard AV controls.
- Tech carts in CBA classrooms upgraded with re-purposed Spectrum carts.

Computer Labs

- All residence hall computers upgraded to solid state hard drives.
- Computers in Fites Innovation Center in COE upgraded with solid state hard drives, memory and new displays.
- Computers in Christopher Center classrooms 261A & B upgraded with new Lenovo All-In-One PCs with 23" displays, i5 processors and solid state hard drives.
- Computers in Harre Union 24 hour lab and Student Organization Suite upgraded with new Dell Optiplex 9020 with i5 processors and solid state hard drives.
- Computers in LeBien Hall computer lab upgraded with new Dell Optiplex 9020 with i5 processors and solid state hard drives.
- Computers in Dickmeyer computer lab upgraded with new Dell Optiplex 9020 with i5 processors and solid state hard drives.
- Computers in Arts & Sciences Building 236 computer lab all upgraded to solid state hard drives.
- Macintosh computers in VUCA Design lab and Schnabel COM lab upgraded to Yosemite OS and latest version of Adobe Creative Cloud Suite.
- 24 new Dell Optiplex 9020 AIO computers installed in new Gellersen 232 CS lab.
- Two high performance Dell computers in Advanced Media Lab in the Christopher Center upgraded to Windows 10 (in progress).

Training & Software

- Since the launch of our YouTube channel (February 2014) we have added 56 videos with a total of 2,981 views, 6,531 minutes watched.
- For Spring & Summer we have seen the increase in views over previous periods due to the increased video content and focus of training efforts on the production of new videos. The channel has had 1,331 video views with a total of 3,164 minutes watched.
- Success of the YouTube Channel has been in part to the introduction at student orientations, mentions at traditional classroom trainings and our expanded social media campaign.
- The top performing videos for Spring & Summer have been:
 - What's new in Office 2013 – 212 views
 - Valpo Phishing Awareness Training – 167 views
 - Introduction to IT Services – 141 views
 - How to Use WebStorage – 110 views
 - Printing Your Guardian Vision & Dental Cards – 109 views
- 47 free (pre-scheduled) technology seminars were conducted throughout the spring and summer semester. Some were bookings taken by allowing Human Resources to schedule their events on our system.
- We had a total of 268 registrations for all events listed on our bookwhen.com/valpo
- We received 41 requests for On Demand, personalized trainings.
- All scheduled training sessions were held.
- Student attendance at training events is still the lowest, but growing.
- We did have 7 requests for training sessions that were held with student groups.
- We have expanded our intern program by identifying groups with specialized IT needs and taking on the project. This has been a collaborative effort between training and the solutions team. Accomplishments of this team have included:
 - Continued improvement and streamlining of the FOCUS app to include an automated scavenger hunt for students.
 - Ongoing work with the Social Work department to develop an Access database that will allow them to replace a paid service with TaskStream.
 - Research and Review of online publishing software for disbursement to the faculty of our findings and matrix.
 - Beginning of the development of an app for the Transportation Department for students to access services and track rides on campus through their mobile phones.
- We completed distributing the Microsoft Office 2013 to all campus computers.
- Implementation of WebEx for Nursing Live! Environment.

Systems

- 253 wireless access points (AP's) were upgraded from 802.11n to 802.11ac in the following buildings: ASB, CLR, DWC, FEC, GEM, HU, KCH, KRE, LEH & Annex, LOC, NSC, SCH, URH.
- The 802.11n access points will be re-purposed to improve residence hall wi-fi functionality.

- Our unencrypted wireless network (Valpo) was upgraded to use Advanced Encryption Standard (AES) encryption (VU-Secure). Host authentication is managed with a self-signed SSL certificate that's installed during the initial setup.

Administration

Two new units have been formed in IT to support departments across campus:

- Business Process Review Unit – This is led by Tracy Fronk and works with departments to analyze all unit functions and processes to create greater efficiencies through the reduction of manual systems and methods and through more effective use of technology. Current projects include analysis in the following areas:
 - TMS Refunds - Student Accounts
 - TMS Student Account Center
 - Emma Email - IMC
 - NueMD - Health Center
 - Kronos Workforce Central - HR/Payroll
 - Scheduling Software - Campus Wide
 - Image Now - Student Affairs
 - Image Now - Grad School (MBA Adm)
 - Image Now - Registrar (Transcripts)
 - Credit Cards - Auxiliary Services
 - HR Business Process Review
- Document Imaging and Management Unit – This is led by Mark DeMateo to assist departments in the reduction of legacy paper documents, the development and application of document retention policies, and the organization and scanning of documents for long-term storage. Units currently being assisted include:
 - Registrar
 - Graduate School
 - Human Resources

Campus Planning and Space Allocation

The Campus Planning and Space Allocation (CPSA) committee deals with university space, parking, signage, and image issues. The Committee is also the keeper of the University Campus Master Plan. The role of the committee is to review all matters pertaining to these categories to be sure they are consistent with the plan's guiding principles. CPSA committee makes recommendations to the President.

We meet every Tuesday at 1:30 so we can respond to your requests fairly quickly. Contact me with items that you wish to have reviewed.

Since the April Faculty Meeting committee members heard several updates and presentations related to the Helge Center, science building project, sorority housing, Faculty and Staff Health Clinic, and Student Health Center. In addition, members received an end of year report from the Sustainability Committee which is a sub-committee of CPSA.

1. Space

- a. Recommended approval of the plans to renovate the former Porter Hospital HR building on LaPorte Ave which will house VUPD.
- b. Approved relocating ROTC to the space formerly occupied by the Honor Council in Gellerson.
- c. Approved designating Meier Hall Rooms 135 and 136 as priority rooms for the classes in the Education Department.
- d. Supported a proposal from football to renovate the locker room. Metal lockers were replaced with a more open concept and wooden lockers.
- e. Responded to recommendations from a Task Force charged with finding new office space. Also, considered the space being vacated by those moving into the Helge Center.
- f. Supported moving the soccer goal posts from the Maria Elena area intermural field to the former Porter Hospital property near Brown Field.
- g. Recommended approval of a proposal to relocate all of VITAL services to the 4th floor of the CCLIR so that they will all be together.
- h. Approved moving the One Card Office and the Transportation Office to the space formerly occupied by AdWorks which is now located in the Union Post Office space.

2. Campus Image

- a. Received a report from representatives from the City of Valparaiso's US 30 Corridor project. Of particular interest to the committee was the proposed shared path that would transverse the campus.
- b. Members were delighted with the news that the Borders exhibit would remain on campus until early October.
- c. Worked with several University representatives to locate the sculpture, 'Homeless Jesus' in a prominent place on campus.
- d. Approved planning a memorial tree for Gary Fetter.
- e. Approved proposal to commemorate faculty authors by displaying photos of them with their books in the 4th floor faculty lounge in the CCLIR.
- f. Supported replacing dying tree in front of CCLIR with a sculpture.

- g. Approved new sidewalk and lighting by Wesemann Hall that will address some ADA issues.
- h. Approved instillation of two additional AED's to be located at Facilities Management and Neils Science Center.

3. Signage

- a. Approved pin lettering for use on the entrance of the Helge Center.
- b. Approved signage that will better delineate the transition from Schnabel Hall to Kallay Christopher.

4. Parking

A Parking Restructuring proposal submitted by the Transportation Office was reviewed and numerous recommendations/suggestions were made.