Written Reports for Faculty Meeting
September 7, 2023

Faculty Senate
Prepared by Bharath Ganesh-Babu, Faculty Senate Chair

The Faculty Senate met once following the spring faculty meeting. Full minutes of the Faculty Senate can be found [here](#).

May 2023
The senate held its organizational meeting in May. During this meeting, the senate:
- Approved curriculum proposals from CAS, COB, and CONHP.
- Approved a motion to resubmit to the president, the earlier resolution in relation the proposed sale of artwork from the campus museum.
- Elected faculty members to senate committee seats and the executive committee. Faculty senate members can be found [here](#) and senate committee members can be found [here](#) [Google Sheets]. Honor Council elections are pending.
- A list of senate meetings for 2023-24 academic year can be found [here](#), and senate committee meetings can be found [here](#) [pdf].

The new Faculty Senate comprises the University President (ex officio), the Provost (ex officio), and twenty faculty representatives, each of whom is a full-time faculty member who has served as such for a minimum of five years at Valparaiso University.
- College of Arts and Sciences (Group 1): 3
- College of Arts and Sciences (Group 2): 3
- College of Arts and Sciences (Group 3): 4
- College of Engineering: 2
- College of Business: 2
- College of Nursing and Health Professions: 2
- Christ College: 1
- University Libraries: 1

College of Arts and Sciences have three groups with the following departmental groupings:
- Group 1: Mathematics and Statistics, Biology, Chemistry, Physics & Astronomy, and Computer Information Sciences
- Group 2: Economics, Political Science, Geography & Meteorology, Sociology & Criminology, Psychology, Kinesiology*, Education, and Social Work
- Group 3: Communications & Visual Arts, Music & Theatre, History, Theology & Philosophy, and World Languages & Cultures

* Note: As of Summer 2023, Kinesiology is part of CONHP. Any senator from that program will serve in the CAS Group 2 constituents only for the 2023-24 academic year.

University Council

Prepared by Patrick Sullivan, University Council Chair

The University Council has not met since the last Faculty Meeting in May. There will be an organizational meeting on Wednesday, August 30. There is no additional report at this time.

Enrollment Report – as of 8/28/23

Prepared by Jill Schur, Vice President for Enrollment and Marketing

Fall 2023
We welcomed over 600 first-year students during the first week of classes - 591 freshman and 27 Access College students. This includes 86 Hispanic students - a 67% increase over last year, steadily increasing our HSI efforts. Despite not reaching the application goal, we achieved a 1.3% increase in yield over the prior year. In addition, we welcomed 113 new transfer students and 218 new graduate students for Fall 2023. We have realized a 14% increase in enrollment of new domestic graduate students. Final enrollments will be available after the census on September 5.

This past spring, Human Capital Research Corporation (HCRC) completed an Admitted Student Survey issued to both students and parents of undergraduate admitted students for Fall 2024 - both who enrolled and did not enroll. The report provides powerful insight being used to implement our strategy for the upcoming year. The entire deck of results can be reviewed here. A few highlights:
- Internships and experiential learning are key factors for students.
- Students' college choices were influenced heavily by family, high school teachers, and counselors.

We will be taking all the findings into consideration as we finalize recruitment plans for the upcoming year.

Looking Ahead
Goals for Fall 2024 are 625 freshman, 40 Access College, and 140 transfer students. We are prepared to start making admission decisions for Fall 2024 right after Labor Day, approximately 6 weeks earlier than last year. The Department of Education is expected to release the FAFSA

later this year - estimated December 2023, which will delay processing Financial Aid Award offers until after the New Year. We are working with HCRC to plan appropriate activities to combat this delay of cost consideration.

Student Success and Retention Overview

Prepared by Laura Sanders, Executive Director for Student Success

While a complete analysis of retention data will be completed after the census date, Cohort 2022 is currently 1.9% ahead (79.1%) in retention compared to Cohort 2021 (77.2%) at this same point last year. Based on previous trends, we are estimating that Cohort 2022 will finish with a 79% Freshman-to-Sophomore retention rate. Student success and retention work this year will continue to focus on first-time freshmen since that cohort has the most significant impact on overall retention and persistence to and through graduation, but efforts will begin to expand to include all undergraduate students.

Student Success initiatives will focus on developing a student success task force to create a network of support for our students; improving training and communication with students, faculty, and advisors; submitting early alerts for all undergraduate students through Starfish and midterm grades, and connecting students to appropriate support services and belonging initiatives across campus throughout the semester.

Christopher Center Library

Compiled and Prepared by Patricia Mileham, Dean of the Library

Personnel Highlights
The Library is happy to announce personnel changes: three new colleagues, two of whom are new to the Library but not new to campus:

Jessica Segally, administrative assistant to the dean, began working with us on August 14. Jessica has been employed at Valpo for over 10 years and began her career in graduate recruiting. She then moved from graduate student services to academic services, and most recently, to administrative support of the College of Nursing & Health Professions where she was primarily assisting with the Entry-Level Occupational Therapy program launch. You can find her in CLR-410 or contact her at Jessica.Segally@valpo.edu or at campus extension 5364.

Teresa Augustine, our coordinator of teaching and learning, joined us—and other new Valparaiso faculty—on August 14. Teresa is completing her graduate degree in Library and Information Science this fall; she has past experience working in libraries and student affairs

(IUN). Her areas of subject liaison work will be Core, the College of Engineering, Biology, Chemistry, Environmental Science, Geography/Meteorology, and Physics/Astronomy. You can find her in CLR-263 or contact her at Teresa.Augustine@valpo.edu or at campus extension 5420.

Lindsay Alcock, our weekend circulation manager, joined the Library as fall classes began. Lindsay has started her second year as a graduate student in Valpo's Clinical Mental Health Counseling program. Previously, Lindsay served as a circulation student aide while completing her undergraduate degree at Olivet Nazarene University. Lindsay's Circulation Desk management hours during the academic year are Saturdays, 10 a.m.–6 p.m., and Sundays, 12–5 p.m. She can be reached at Lindsay.Alcock@valpo.edu or at campus extension 5219.

We said goodbye to Detra Becker who had served as the administrative assistant to the dean since July 2011 and Ellesha Smith who was our weekend circulation manager this past spring semester. The faculty position (formerly two positions) had been open since the departures of Nora Belzowski and Andrea Krebs Bastian in June 2021.

> With these and other personnel changes from this past year, everyone in the Library has worked diligently in providing campus with our standard high-level service and collaboration while also considering workflow and reporting realignments. We appreciate your patience and support as we continue to work through staff shortages (as do many of you). Please consult the Library Directory for the most up-to-date referral or position-coverage information. https://library.valpo.edu/directory.html

Other building partners in the CCLIR have experienced staffing changes and we welcome them as well!
Laura Saunders, Executive Director for Student Success // CLR-410B, Laura.Saunders@valpo.edu; extension 5210

Chloe Kiser, Director of Bloom Scholars Program // CLR-400A, Chloe.Kiser@valpo.edu; extension 6043

Brooke Regier, Writing Center Coordinator // CLR-110A, Brooke.Regier@valpo.edu; extension 5216

Highlights within the Library's Responsibilities
- OCLC Express Program Recognition: Kudos to Sara Shoppa, our Interlibrary Loan manager, and her student staff! Sara's excellent work has resulted in Valpo's third year of inclusion in the OCLC Express Program, an invitation-only service that provides our Library with direct access to other Express Program libraries, resulting in quick turnaround times for our ILL patrons; this past spring, our average turnaround time for

copies was under 18 hours. We are in the top 10% of all libraries participating in OCLC interlibrary loan; additionally, we are the fourth fastest Express library in Indiana.

- Wellness spaces, Tough Topics resources: In response to student suggestions and resources' use, the Library's support of wellness spaces in the CCLR continues to expand. Over the summer, CLR-360 and CLR-460 were refreshed to include furnishings and lighting more conducive to taking a break from electronics and other distractions. Professors Alison Downey and Rachael Muszkiewicz, the library faculty leading this work, presented their findings to date at the ACRL National Conference (March 2023). https://libguides.valpo.edu/toughtopics

- Banned Books Week, October 1-7, 2023. The Library will be presenting programming and resources during this annual recognition. This year's theme, "Let Freedom Read," acknowledges the many threats we face in providing free and equal access to materials. The American Library Association "…documented 1,269 demands to censor library books and resources in 2022, the highest number of attempted book bans since ALA began compiling data about censorship in libraries more than 20 years ago." https://www.ala.org/advocacy/bbooks/banned

- Valparaiso Law School *Forum*, digitized and available at https://scholar.valpo.edu/law_forum/ *The Forum* was published by the Law School students, 1971-2014. The Library's holdings are incomplete, however, and we would appreciate donations of any missing issues: University.Archives@valpo.edu.

- Rare books donation from Constance Bruegmann Felten Bretscher and Michael and Lois (Bauer) Felten include a 1692 Bible and a Bible commentary, *Christus in Mose oder Betrachtungen ueber die vornehmsten Weissagungen und Vorbilder in den fuenf Buechern Mosis auf Christum* by Johann Jacob Rambach, both from the Bruegmann family's library. The Bible is on display in the Library lobby through Homecoming 2023. Additional thanks to Dr. Matthew Becker for assisting in the processes surrounding the gifts.
  - The Bible catalog entry: https://galileo.valpo.edu:443/record=b1631058, copy 3
  - The Rambach catalog entry: https://galileo.valpo.edu:443/record=b1697333

Library's Collaborations and Support of Other Campus Partners

- Community Room: transformation from event space to the students' "living room." A partnership with Student Life, FM, IT, Finance, CITAL, and student leadership within the context of the Strategic Planning SERVE 1 Committee. *The transformation isn't quite complete as of this report date, and yes, the bucket chairs are being reupholstered and will return to the room.*

- Pi Beta Phi Little Library (CCLIR), Book Sanctuary (Wesemann Hall): Joining with Pi Beta Phi and with the Education and Social Work departments in their efforts to provide freely available access to books that support DEI content or books that are challenged/banned.

- o   Pi Phi Lending Library: https://libguides.valpo.edu/PiBetaPhi
- Inspiring Comfort Programming: Joining with the CORE program, Calling & Spiritual Life, and a suicide prevention grant funding to provide this care-training to more students across campus in AY2023-24. https://www.inspiringcomfort.com/ourimpact

Brauer Museum

Beginning Wednesday, September 6, the Brauer is ready to welcome everyone! Director Jonathan Canning is excited to work with faculty, staff, and students once again in exploring and considering our amazing collection. In addition to works from the collection, and the current exhibition, Meditations on Time, new exhibitions are:

Sharing Their Passion: The Gifts of Josephine and Byron Ferguson *in the Ferguson Gallery*

Surrealist Prints by Joan Miró *in the Photography/Print Gallery*

Images of Christ *in the Education Gallery*

https://www.valpo.edu/brauer-museum-of-art/exhibitions/

To schedule formal visits to the Brauer for classes or other groups: https://libguides.valpo.edu/Brauer.

Brauer Museum Hours, Fall 2023

SEPTEMBER 6 -- DECEMBER 16, 2023   THANKSGIVING BREAK

Open Regular Hours   Closed November 23 – 25

Wednesdays 10 a.m. – 8 p.m.

Thursday – Saturday 10 a.m. – 4 p.m.

Thank you all for your interest and engagement with the Library's personnel, collections, resources, and services. If you have questions, or thoughts to share, please don't hesitate to contact us via one of our contact points https://library.valpo.edu/ref/question.html.

Information Technology

September 2023 - Prepared by the Office of Information Technology
The following is a summary of IT activity between May 2023 and September 2023

Academic and Classroom Technologies
- Finished the upgrade of URH 117 to an active learning classroom. The room features six individual screens that can be used for team-based learning.
- Installed AVSD in MUH LL02, LL03, LL04, LL10, and 140. They have been upgraded to the Valpo AVSD standard lecterns. Featuring HMDI and USB-C guest inputs. (*Audio Visual Standard Design: Tech Cart and Resident PC, HDMI and Guest Inputs, and Web Conferencing*).
- Installed AVSD in Wesemann Hall Rm 155, NSC 102, KCH 106.

- Speaking of USB-C, any lecterns on campus that have guest laptop connections now have USB-C connections, retiring the old VGA connections. (Sorry it took so long.)
- Completed Wesemann Hall 160 Access College Project.
- Installed presentation technology in the Harre Union Hearth Room.
- Upgraded the audio mixing console at the Chapel.
- Upgraded Brown Field outdoor PA system.
- Upgraded SCH 34 AV as well as all new lab machines.
- Upgraded GEM 125 computers.

Data Systems and Enterprise Processes
- Continued the transition from WebAdvisor (old DataVu) to Self-Service by retiring or replacing existing functionality.
- Improvements and updates to in-house apps including Salaried Leave Request, Math Placement Process, Valpo Transit Tracker, and Course Evaluations.
- Curriculog and Acalog implementations completed.
- Updated Colleague reports and custom processes for departments including Finance, Registrar, and Financial Aid.
- Testing and evaluating Colleague functionality for Finance, Office of the Registrar, and Human Resources.
- Expanding use of Perceptive Content with multiple campus units and offices; currently working with Advancement, Facilities Management, and Deans' offices.
- Streamlined processes for requesting Blackboard courses and mailing lists.
- Updated existing integrations including Guardian, Simple Syllabus, and Cpark.
- Moved www.valpo.edu to Amazon Web Services.

Desktop and Office Computing
- Completed upgrade of faculty and staff PCs in CONHP (Promenade West).
- Completed upgrade of staff PCs in Harre Union offices.
- Continuing upgrade of faculty/staff PCs in Student Health Center, Urschel Hall, Schnabel Hall and Kallay-Christopher.
- Replaced two older HP printers in Sorority House 3 and 5 with new Kyocera printers.

Campus Technology Infrastructure and Enterprise Systems
- Continued the process of reducing our Google Storage footprint.
- Continued server upgrades for in-house apps and integrations.
- Implemented single sign on for third party applications including CPark, ICE video library.
- Added functionality to the backup system to make access to some content faster.
- New Office 365 license that should allow access to tools that will enhance security.
- Implemented Multi-Factor authentication on Web Storage.

- Upgraded Machform, Helpdesk, Confluence and PaperCut applications.
- Conduct weekly endpoint security meetings.
- Evaluating and implementing additional security measures on servers.
- Wired and connected relevant offices to the campus network in Wessmann Hall for SOCW/ED move and Access College.
- Finished the phone rollout and decommissioned old system.
- Updated wireless access points in Gellersen, Kade, and Guild Hall.
- Migrated Active Directory to Server 2019 and placed new RODC in DMZ.
- Tested all network and cable drops in residence halls prior to move in.
- Assisting FM in providing fiber connectivity to BRN,URH,WHR,WH, and Loke as part of their fire alarm modernization project.
- Firewall was upgraded to latest long-term support code.

Support Services
- Regular monthly communication with campus is provided in a newsletter format that is shared with the Campus Chronicle, posted on our website. and emailed directly to those who have requested it. This newsletter shares IT resources, changes, tips. and other work we are doing across campus.
- Assisted in numerous office moves, lab upgrades, and new equipment set-ups.
- A How-To video series called "Clips and Clicks" was created on our social media channels to walk students through different processes such as locating class schedules in Self-Service, printing on campus, and so forth. We plan to continue to share short videos to walk through more support functions.
- We hosted three summer interns this summer who worked on a number of projects. All three interns are current Valpo students and assisted on campus upgrades, office moves, FOCUS support, OneCard processes, and several special projects like reviewing Confluence documentation for accuracy and updating our website.
- We transitioned to Cloud POS for our register system which was a large undertaking involving several campus departments and Parkhurst. This included a new operating interface, some new equipment and lots of training and programming for the everyday users to be able to operate their workstations smoothly.
- Plans are being made to hold another month-long series of "Tech Talks" in October where faculty and staff can discuss the impacts of technology on their professions.

Campus Planning and Space Allocation
Prepared by Jason M. Kutch, CPSA Chair

The Campus Planning and Space Allocation (CPSA) committee deals with university space, parking, signage, and image issues. The Committee is also the keeper of the University Campus Master Plan. The role of the committee is to review all matters pertaining to these categories to be sure they are consistent with the plan's guiding principles. CPSA committee makes recommendations to the President.

We meet every Tuesday at 1:30 so we can respond to your requests quickly. Contact Jason Kutch (jason.kutch@valpo.edu) with items that you wish to have reviewed.

Committee members have heard several updates and presentations related to the buildings and spaces across campus. The following updates, heard at meetings from April 18, 2023 through August 8, 2023, have been discussed and outlined below.

1. Space

a. Library Wellness Initiative Expansion: The committee approved a proposal to add two more student wellness spaces in the CCLIR through grant funding.

b. Mueller Hall LL07 & LL09: Committee approved the change of the use of these Mueller Hall rooms into reservable student spaces for video interviews and counseling visits.

c. Racquetball Court #1 Kinesiology Move: Approval of reverting ownership of racquetball court #1 in the ARC back to Athletics as the Department of Kinesiology moved back to the College of Nursing.

d. Parking Proposals: The committee heard and approved several parking proposals from Adam Klos that would adjust parking space designations in several lots to reduce the number of tickets given in the lots and to add fire lane, tow away zone, and not a thru street signs to various areas.

e. PA Program Garden: The committee approved a proposal for a planned garden area next to the picnic tables at LeBien Annex B. The plan also allows MSPA students to sign their names on the existing posts in the area.

2. Campus Image

a. Union Hearth Room Table: Approval of new tables for the Hearth Room so it could return to a reservable meeting space.

b. Harre BBs Outdoor Seating Area Fence: Approval for the installation of a removable fence to a portion of the Union's west patio so that BBS could begin allowing alcohol consumption outside.

c. Fitness Center Art of Recovery Mural: Approval of a mural from the Art of Recovery event to be installed within a hallway space in the Fitness Center. The committee suggested a sign be placed near the mural to explain the mural's significance.

d. ASB Lobby Re-Design Follow-Up: The committee considered answers to follow-up questions they had given to the requester of a re-design of the ASB lobby. The proposal wanted to add several course posters to the hallway walls and an area rug. The area rug will no longer be added to the space and the requester gave the reasoning behind the course poster plan. The committee approved the proposal based on the answers given.

e. Urschel Hall 2nd Floor Renovation: Approval of flooring patterns, lighting fixtures, and door materials for the 2nd floor renovation at Urschel Hall.

f. Athlete Graduate Display Case: The committee approved a proposal for permanent graphics in an ARC display case that would be used to feature new student athlete graduates each year.

g. McGill Conference Room Window Graphic: Approval of the installation of privacy graphics to the conference room windows near the ARC's arena entrance. This will allow the removal of outdated blinds in this conference room.

h. ARC Arena Exit Branding: Approval of graphics to be installed above the ARC arena exits. The committee expressed a desire to see more Beacon-focused branding for future graphics in the arena.

3. Signage

a. Gender Neutral Bathroom Signage: The committee discussed a proposal to add gender neutral bathroom signage to single person bathrooms in Loke Hall. The sign proposed featured, male, female, and non-binary icons with the words "All Gender Bathroom." The committee decided to approve signs that featured a toilet icon and an ADA icon (when applicable) with the words "Public Restroom" that would effectively convey that the bathroom could be used by any and all. This response was forwarded to President Padilla who approved of the committee's suggestion.

4. Misc.

a. Harre Union Photo Booth: The committee approved a proposal for the temporary placement of a student-designed photo booth in the Grand Lounge of the Harre Union.

b. Campus Planning FAQ Document: The committee discussed the draft of a document that would be given to Campus Planning proposal submitters to cover frequently asked questions that would reduce the amount of time between proposal submission and approval.

c. Stormwater Drain Stencil: The committee approved a proposal to add stencils to each of the campus storm drains that lead to local water sources with the image of a salmon and the words "Only Rain Down the Drain."