

**FIRST COURSE SUBSTITUTION**

for a

**Major, Minor, Program, or Concentration Requirement**

IMPORTANT NOTE: This form may only be used for the FIRST substitution within a major, minor, program, or concentration. **Any additional exceptions to this student's program must be submitted to the Committee on Academic and Professional Standards.** (No course may be used to fulfill multiple major and/or multiple minor requirements except with the approval of the Dean of the College.)

Student's Name \_\_\_\_\_ ID # \_\_\_\_\_

Local Address \_\_\_\_\_ Phone # \_\_\_\_\_

This student is permitted to substitute this course taken at Valparaiso University for a requirement in the following major, minor, program, or concentration: \_\_\_\_\_

Department and Course Number \_\_\_\_\_ Credits \_\_\_\_\_

Course Title \_\_\_\_\_

may be substituted for the following major, minor, program, or concentration requirement:

Department and Course Number \_\_\_\_\_ Credits \_\_\_\_\_

Course Title \_\_\_\_\_

Signature of Adviser \_\_\_\_\_ Date \_\_\_\_\_

Approval of Department/Program Chair \_\_\_\_\_ Date \_\_\_\_\_

Approval of Academic Dean \_\_\_\_\_ Date \_\_\_\_\_

copies to: Student  
Adviser  
Department/Program Chair  
Academic Dean