

IMPORTANT DATES FOR FALL SEMESTER 2009

Mon. Apr. 6 - Fri. May 1	Advising Period
Mon. Apr. 13 - Fri. May 1	REGISTRATION by appointment for continuing students
Mon. May 4	Drop/add period begins for registered students
Mon. June 8 - Sat. June 20	Focus '09 new freshmen student orientation/registration
Mon. Aug. 17 - Fri. Aug. 28	Web-based CONFIRMATION for continuing students
Fri. Aug. 21	REGISTRATION for new students who did not participate in summer FOCUS registration
Sat. Aug. 22	8:00 am Fall Welcome for new students begins REGISTRATION CONFIRMATION for new students: 9:00 am - 2:30 pm in the Union, or Noon - 4:00 pm in the Union, or 8:30 am - 4:00 pm in the Registrar's Office
Sat. Aug. 22 Sun. Aug. 23 Mon. Aug. 24	
Tues. Aug. 25	Classes begin
Tues. Sept. 1	Last day for late registration Last day to add a course or drop a course without grade of W
Tues. Sept. 22	Last day to file S/U for a regular course
Thu. Oct. 1	Last day to file application of candidacy for the associate's and bachelor's degrees to be conferred in May or August 2010
Sat. Oct. 10	Homecoming Day
Mon. Oct. 12	Last date for partial refund of University Charges
Wed. Oct. 14	Last day to arrange course intensification
Thu. Oct. 15 - Fri. Oct. 16	Fall Break- No Classes
Sat. Oct. 24 - Sun. Oct. 25	Family Weekend
Wed. Oct. 28	Last day to withdraw from regular courses with grade of W
Mon. Nov. 2 - Fri. Nov. 20	Spring Semester 2010 Advance Registration
Fri. Nov. 20- Mon. Nov. 30	6:30 pm Thanksgiving recess begins 8:00 am Thanksgiving recess ends
Fri. Dec. 4	Last day for tests in courses of 3 credits or more. Last day to petition for change in date of final examinations.
Fri. Dec. 11	Last day to officially withdraw from the University for Fall semester. Last day to file petitions to change registration. 10:00 pm Instruction ends
Sat. Dec. 12	Reading day
Sun. Dec. 13	December Commencement
Mon. Dec. 14	8:00 am Final exams begin
Fri. Dec. 18	5:30 pm Final exams end. Semester ends.
Mon. Dec. 21	12:00 NOON deadline for all grades.

DEADLINES FOR SHORT COURSES:

First half short courses: Aug. 25 – Oct. 14

Tues. Sept. 1	Last day to add first half short courses
Tues. Sept. 8	Last day to file for S/U grade for first half short courses
Fri. Sept. 25	Last day to withdraw from first half short courses with grade of W

Second half short courses: Oct. 19 – Dec. 12

Wed. Oct. 21	Last day to add second half short courses
Mon. Nov. 2	Last day to file for S/U grade for second half short courses
Wed. Nov. 18	Last day to withdraw from second half short courses with grade of W

REGISTRATION FOR NEW STUDENTS

All students are expected to register on the official registration days of each semester as announced or as listed in the University Calendar. By registering, the student subscribes to the terms and conditions, financial and otherwise, which have been set forth in publications distributed by the University.

TIPS FOR AN EASIER REGISTRATION

- 1) Read this Schedule and retain it
- 2) Check the web for class seat availability:
<http://www.valpo.edu/registrar/>
- 3) Be aware of deadlines
- 4) Fill out forms carefully and completely
- 5) Keep information up to date

FOCUS REGISTRATION

FOCUS I – IV

Registration Days: Monday, June 8 – Saturday, June 20

FOCUS V

Registration Day: Friday, August 21
2:30 pm - 5:00 pm in the Registrar's Office

For students who have not pre-registered in April or have not pre-registered during a summer FOCUS session.

REQUIRED CONFIRMATION: All students who scheduled their classes through advance registration **must pay in full** or make arrangements for same through the Student Accounts Office **by August 14 AND confirm** their schedule and update their address between **August 17-28**. This confirmation will be done online.

Details are posted on the web at:
www.valpo.edu/registrar/confirm.php

Note: Students with outstanding balances due from previous terms **will not be allowed to confirm until the balance is paid in full and all holds blocking confirmation are taken care of. Please take care of this early!**

Class spaces will not be guaranteed for students who confirm their registration after Monday, August 24.

CANCELLATION OF REGISTRATION

Students who participate in early registration but decide to cancel their registration must notify the Registrar's Office as soon as possible prior to the beginning of classes.

CHANGES TO SCHEDULE OF CLASSES OFFERED

Every effort will be made to maintain the printed schedule. However, Valparaiso University reserves the right to cancel any course for which there is insufficient demand or for which faculty is not available, and the right to change the time that courses are offered if such changes more adequately meet the demands of the majority of interested students. Every effort will be made to notify students of changes.

MAXIMUM AND MINIMUM REGISTRATION

The maximum number of hours which may be taken by students in the various curricula are as follows:

College of Arts and Sciences	18 credits
College of Adult Scholars.....	11 credits
Education (Elementary, Middle Level).....	18 credits
Secondary Education.....	19 credits
Bachelor of Music.....	18 credits
Bachelor of Music Education.....	19 credits
College of Business Administration	18 credits
College of Engineering	19 credits
College of Nursing	18 credits
School of Law	17 credits

No student will be permitted to register for extra hours until he/she has permission to do so from the advisor and dean. Generally, the advisor will discourage a student from requesting extra hours unless the student has an average of at least 3.0. If extra hours are added, a student must complete a petition form available from the Office of the Registrar or their website and turn it in to their academic dean.

The minimum registration for a full-time undergraduate student is 12 semester hours.

COURSE PREREQUISITES

Students will be held responsible for meeting the prerequisites of all courses for which they enroll. In unusual cases, the appropriate chair or dean may waive certain prerequisites upon formal petition **by the student.**

CHANGE OF STUDENT SCHEDULE

Students are permitted to alter the status of their registration in courses up to the time of the calendar deadlines published in the University catalog. Withdrawing from a course or changing registration to or from S/U or Audit are matters for serious reflection. Students should seek the counsel of their academic advisors, course instructors, and chairpersons of the departments involved as the case may require.

Once the published deadlines have passed, students will be held responsible for completion of courses under the terms of the registration they have selected. Changes in registration after these deadlines will be allowed only in exceptional cases where the students demonstrate that extreme contributory circumstances have rendered their registration in a course invalid. Serious physical disability, prolonged illness, or the death of a loved one—documented occurrences of this kind—can be considered reasonable grounds for requesting by petition an exception to the regular calendar deadlines.

The integrity of the Valparaiso University transcript and ultimately of the University itself demands that special exceptions be permitted only when special circumstances prevail. Neither unsatisfactory academic performance, whether caused by inability or lack of application, nor lack of adequate evaluation of a student's performance in a course prior to the deadline, will in and of themselves be sufficient reason for petition.

Petition blanks for changing course registration after the deadline period are provided by the Office of the Registrar. After consultation and recommendation, the student should take completed petition blanks to the dean of the student's college for action. The petitioning student has the right of appeal to the Committee on Academic and Professional Standards. The petitioning student should append reasons for submitting their appeal to the Committee.

After the drop/add period and until the end of the seventh week of a semester, the tuition fee is adjusted according to a schedule which can be viewed online at: <http://www.valpo.edu/registrar>. These rules apply only if students change from full-time to part-time status, or if part-time students adjust their part-time academic class loads.

A student may officially cancel enrollment in a course during the first 6 class days without reflection on the student's permanent record. All requests for adding a course during the official drop/add period (first 6 class days) shall remain at the discretion of the appropriate academic dean or department chairperson. After this date, a student may officially cancel enrollment in a course with a grade of W on the student's permanent record. Students are not permitted, without approval, to cancel enrollment in a course after the end of the ninth (9th) week of a semester. **NOT ATTENDING CLASS DOES NOT CONSTITUTE FORMAL WITHDRAWAL FROM A COURSE.**

SATISFACTORY / UNSATISFACTORY (S/U) GRADE OPTION

Certain courses normally result in S/U grades, as noted in the catalog course descriptions. An undergraduate student may take, in addition to any such course(s), one course, normally letter graded, each semester on a Satisfactory / Unsatisfactory basis, subject to conditions as noted in the University catalog. Decision to elect a course on such a basis is to be made by the end of the fourth (4th) full week of the semester. After this deadline, the S/U grading basis may not be changed. This deadline applies proportionately to 7-week courses.

NOTE: In selection of the S/U option, students are advised to discuss the implications of that option with their advisor concerning the entrance into professional schools.

COURSE INTENSIFICATION PLAN

A student may propose a special project for earning one (1) extra credit in one (1) liberal arts course in which he/she is enrolled in a given semester. The regulations pertaining to this option for a student will be found in the University catalog.

AUDITING A COURSE

Regularly classified students may register in a course as an auditor only with the permission of their advisor and the chair of the department which offers the course. These signatures must be on the Permission to Audit a Class form. An auditor may not be admitted to the final examination and is never granted credit for the course audited. No additional fee is charged when the student pays full tuition. Once in a course as an auditor, a student cannot change the status of his/her enrollment to get any kind of grade in the course. Tuition remission students cannot receive remission for an audited course.

A person, not regularly enrolled at this University, may take courses without credit as an auditor upon receiving the approval of the instructors involved and the dean of the appropriate college. Payment of an auditor's fee is required.

REPETITION OF RESIDENCE COURSES FOR CREDIT

Unless a course may be repeated for credit, only the credits, grade, and grade points received the first time a course is taken by a student at Valparaiso University shall be used in determining credit for graduation and the cumulative grade-point-average. A grade of W shall be excluded from this policy. The student's transcript shall record all grades, original and repeat.

SEMESTER GRADES

Grades are available on DataVU immediately as they are posted and will also be sent to you upon special request to the Registrar's Office.

CLASSIFICATION OF COURSES

The courses offered by the University are classified as

- 1) lower division courses, numbered 100-299
- 2) upper division courses, numbered 300-499
- 3) graduate courses, numbered 500-799
- 4) evening courses, designated by "EV" in the "Section" column of the Schedule of Classes
- 5) Online courses, designated by "OL" in the "Section"
- 6) Variable credit courses, designated by "V" in the "Section"

CORRESPONDENCE COURSES AND COURSES TAKEN OFF-CAMPUS

Ordinarily, credit is not given for courses taken at other approved schools or for correspondence courses taken during a student's residence at the University. Any exception to this policy must have the approval of a student's advisor, their dean, and Committee on Academic and Professional Standards.

INTERNAL TRANSFER TO ANOTHER PROGRAM

If a student transfers from one major or program of study to another, all requirements of the new major must be met. Such a transfer will subject credits previously earned to re-evaluation. In certain cases, the change of program may result in some loss of credits. Therefore, such transfers may not be made without the written approval of the advisors and deans concerned. Necessary forms may be obtained from the Registrar.

CLASS ATTENDANCE

All students are expected to attend every one of their classes unless their absence has been approved by the instructor concerned or by the appropriate dean. Absence from class is primarily a matter between the student and the instructor in the class. It is the student's responsibility to discuss with their instructor the reason for their absence and to learn what make-up work may be required.

WITHDRAWAL FROM THE UNIVERSITY

An undergraduate student who wishes to withdraw from the University for the remainder of a semester or session (see the official calendar for deadlines) should apply to the Office of Student Affairs for a permit to withdraw. Upon return of the properly signed permit to the Office of the Registrar, the Registrar will authorize the return of such fees as are refundable. If a student withdraws after the seventh (7th) week of a semester, he/she is ordinarily not granted readmission for the following semester, unless unusual circumstances such as severe illness caused the withdrawal.

A student who withdraws from the University without authorization is not entitled to refunds of any kind and the instructor of each subject in which the student is enrolled is required to report a final grade of F to the Registrar. The Tuition Refund Schedule is posted on the web at: <http://www.valpo.edu/registrar>

NONDISCRIMINATORY POLICY

Valparaiso University does not discriminate with respect to hiring, continuation of employment, promotion and tenure, other employment practices, applications for admission, or career services and placement on the basis of race, color, gender, age, disability, national origin or ancestry, sexual orientation, or (as qualified) religion.

ONLINE COURSES

All students who register for classes at Valparaiso University are assigned a unique username, password, and VU email address.

Online courses are taught using an online course management tool named 'Blackboard', known at Valpo as CourseVU. CourseVU can be accessed at: <https://coursevu.valpo.edu> or from the Registrar's Web Site: www.valpo.edu/registrar.

Online courses provide convenience for the student but are no less demanding than a typical classroom-based course. The time normally spent in a classroom will be spent online. It is the student's responsibility to keep up with the required reading, course lectures, completion of assignments, and to keep current with information posted on Blackboard. The course will need to be accessed frequently, through Blackboard, in order to keep up with course requirements. In order to do this a student **must** have regular access to a computer with internet connectivity and ensure that it meets the requirements for using Blackboard.

Listed below are the recommended requirements for PC or Mac operating systems and certified/supported browser combinations in order to successfully use Blackboard.

- Windows XP running Internet Explorer 7 or Firefox 2
- Macintosh OS X running Internet Explorer 7 or Safari 4

These are the recommended **minimum** requirements and a newer operating system and/or browser is also fine. A high speed internet connection is also recommended, but not required

In addition to the above software requirements, the following computer skills may be helpful:

- Send and receive email from your '@valpo.edu', email account
- Save and retrieve files from your "H" drive or hard drive
- Create documents in Microsoft Word. This would include the ability to produce a document according to the instructor's specifications. This may include formatting the line spacing, font size, type style, and margin adjustments.

Most, if not all, homework files will be submitted via Blackboard. Usually communication will take place both through tools found in Blackboard as well as email. The default email address in Blackboard is the student's '@valpo.edu' email address. Mail may be accessed through GroupWise at: <http://groupwise.valpo.edu>.

All online courses will be dependent on email communication. It is the student's responsibility to regularly check their '@valpo.edu' email account, as well as the Blackboard course for new announcements. Email messages are to be prepared considering professionalism and 'netiquette'. Use of 'chat' or 'text messaging' language is not tolerated in the class setting. Be sure to clean out your '@valpo.edu' account regularly so that it does not get too full. If this happens new email may not be received. **LOG INTO BLACKBOARD PRIOR TO THE COURSE START DATE AND VERIFY THAT THE LOG-IN IS SUCCESSFUL!!** If your Valpo username and password are not working in Blackboard, contact the IT Help Desk **immediately**. The phone number is 219-464-5678 and the email address is IT.heldesk@valpo.edu. Try logging into your '@valpo.edu' email account to see if the username and password are working. This information will aid the IT Help Desk in isolating the problem. Once successfully logged in, the Welcome page will display showing an overview of any announcements posted. It will also show the entire list of your active CourseVU courses. Click on the link name of the course to enter the course site. If a link for that course is not displayed, check with the instructor to make sure that the course is 'available'.

The drop/add, withdrawal, and tuition refund deadlines for the online courses are the same as for the regular courses.

FINAL EXAMINATION SCHEDULE - DAY PROGRAM

Final examinations will be Dec 14, 15, 16, 17, and 18. A final examination is required in all courses of 3 credits or more and must be given according to the following schedule. Exceptions may be made for such courses as independent study, practice and internships, performance, studio, and activity courses. In courses of less than 3 credits, final examinations are conducted during the regularly scheduled class periods.

In order to provide students with adequate opportunity to prepare for final examinations, no tests may be given in courses of 3 credits or more within 7 academic days prior to the beginning of the examination period. Any deviation from this policy must be approved by the dean of the college in which the course is offered.

Final examinations are for 2 hours, except for law examinations, as noted below. The rooms for the examinations in the regularly scheduled periods are the same as the lecture rooms unless a change is arranged and announced by the instructor.

SCHEDULE OF REGULAR AND SPECIAL PERIODS FOR DAY PROGRAM FINAL EXAMINATIONS

Classes meeting for lecture or recitation **on at least Tuesday and Thursday**, will have their examinations as follows:

<u>Class Hours</u>	<u>Exam Hours</u>	<u>Exam Days</u>	
8:00a - 8:50a	8:00a - 10:00a	Fri.	Dec. 18
9:05a - 9:55a	8:00a - 10:00a	Tues.	Dec. 15
10:10a - 11:00a	10:30a - 12:30p	Mon.	Dec. 14
11:50a - 12:40p	10:30a - 12:30p	Thurs.	Dec. 17
12:55p - 1:45p	1:00p - 3:00p	Wed.	Dec. 16
2:00p - 2:50p	1:00p - 3:00p	Mon.	Dec. 14
3:05p - 3:55p	3:30p - 5:30p	Thurs.	Dec. 17
4:10p - 5:00p	1:00p - 3:00p	Fri.	Dec. 18

Other classes have their final examinations as follows:

<u>Class Hours</u>	<u>Exam Hours</u>	<u>Exam Days</u>	
8:00a - 8:50a	8:00 - 10:00A	Mon.	Dec. 14
9:05a - 9:55a	8:00 - 10:00A	Wed.	Dec. 16
10:10a - 11:00a	10:30a - 12:30p	Tues.	Dec. 15
11:50a - 12:40p	10:30a - 12:30p	Fri.	Dec. 18
12:55p - 1:45p	1:00p - 3:00p	Thurs.	Dec. 17
2:00p - 2:50p	3:30p - 5:30p	Wed.	Dec. 16
3:05p - 3:55p	3:30p - 5:30p	Tues.	Dec. 15
4:10p - 5:00p	3:30p - 5:30p	Fri.	Dec. 18
Special Period #1	3:30p - 5:30p	Mon.	Dec. 14
Special Period #2	1:00p - 3:00p	Tues.	Dec. 15
Special Period #3	10:30a - 12:30p	Wed.	Dec. 16
Special Period #4	8:00a - 10:00a	Thurs.	Dec. 17

EXCEPTIONS TO THIS SCHEDULE:

1) SPECIAL PERIODS

The examinations for some multi-sectioned classes will be assigned to the above four special periods by the academic deans. The special periods are assigned as follows:

Special Period #1	Arts and Sciences
Special Period #2	Professional Programs
Special Period #3	Mathematics
Special Period #4	Professional Programs

2) LAW EXAMINATIONS

Special and regular examinations of law students will be arranged by the Dean of the Law School. All law examinations will be 3 or 4 hours in length.

3) PROFESSIONAL SEMESTER

The courses for the professional semester in Elementary or Secondary Education will have their examinations as arranged by the Chairperson of the Department of Education.

4) OTHER CHANGES

Approval must be obtained from the appropriate academic dean in the Colleges of Business Administration, Engineering, and Nursing, for any other changes in the schedule. In the College of Arts and Sciences, students should consult with the professor for exam-time changes, or as a final resort, with the chair of the appropriate department or program. The deadline for requesting deviations is Monday, **December 7**.

FINAL EXAMINATION SCHEDULE - EVENING SECTIONS

Final examinations will be held on Monday, Dec. 14 and Tuesday, Dec. 15, for classes meeting twice weekly. Examinations will be for two (2) hours as scheduled below. No deviation from this schedule will be permitted without the approval of the dean of the college in which the course is offered. Approval should be obtained before any deviation is announced to the students. Deadline for requesting deviations must be filed with the dean by Monday, December 7.

The room for the examination is the same as the lecture room unless a change is authorized by the instructor concerned.

A final examination is required in all courses of 3 credits or more and must be given according to the following schedule. Exceptions may be made for such courses as independent study, practica and internships, performance, studio, and activity courses. In courses of less than 3 credits, final examinations are conducted during the regularly scheduled class periods.

In order to provide students with adequate opportunity to prepare for final examinations, no tests may be given in courses of 3 credits or more within 7 academic days prior to the beginning of the examination period. Any deviation from this policy must be approved by the dean of the college which offers the course.

Classes which cannot be accommodated by the following schedule will be set by the instructor at a time convenient to the class.

Monday and Wednesday classes meeting for lecture or recitation on either of these days, will have their examinations:

<u>Class Hours</u>	<u>Exam Hours</u>	<u>Exam Days</u>
Start at/before 6:00p	6:00p - 8:00p	Mon. Dec. 14
Start after 6:00p	8:15p - 10:15p	Mon. Dec. 14

Tuesday and Thursday classes meeting for lecture or recitation on either of these days, will have their examinations as follows:

<u>Class Hours</u>	<u>Exam Hours</u>	<u>Exam Days</u>
Start at/before 6:00p	6:00p - 8:00p	Tues. Dec. 15
Start after 6:00p	8:15p - 10:15p	Tues. Dec. 15

One night per week classes meeting only one night per week will have their examinations as follows:

<u>Class Day</u>	<u>Exam Hours</u>	<u>Exam Days</u>
Monday	6:00p - 8:00p	Mon. Dec. 14
Tuesday	6:00p - 8:00p	Tues. Dec. 15
Wednesday	6:00p - 8:00p	Wed. Dec. 16
Thursday	6:00p - 8:00p	Thurs. Dec. 17

*** NOTE TO THE FACULTY ON GRADE DEADLINES:**

Monday, December 21, 12:00 NOON deadline for reporting all grades to the Registrar's Office.

*Please consult the academic calendar for the School of Law for due dates of law grades.

GENERAL EDUCATION REQUIREMENTS

The following departmental sections offered this semester may be used to fulfill the requirements below:

A) Cultural Diversity

CC 300 AX
EAST 395 CS
ECON 233 A
ED 370 A, EV
GEO 102 A, B
GLST 150 A
GS 200 EV
MUS 390 A
HIST 240 A; 250 A; 333 A; 341 EV
PHIL 120 A, B
POLS 110 A, B; 130 A, B, C; 335 A, B
SOC 275 A; 347 A
SOCW 330 A
THEO 317 A; 333 A; 345 A; 361 A, B; 363 A; 367 EV
NUR 318 EV

B) Humanities: Fine and Performing Arts

EAST 395 CS ED 200 A
ART 102 A, B; 121 A; 162 A; 163 A, B; 221 A;
231 AX, BX; 251 EV; 311 CI, RI
ENGL 301 A, B; 424 A; 431 A;
MUS 101 EV; 318 A, B; 473 A; ensembles (one type)
THTR 101 A; 230 A; 238 A; 290 A, B
CC 205 A, B, C, D

C) Humanities: History

CLC 310 X
HIST 210 A; 240 A; 250 A; 310 X; 315 A; 317 A;
321 A; 325 A; 333 A; 341 EV; 351 CI; 394 A

D) Humanities: Literature

CLC 200 A;
ENGL 200 A, B, C, D, E, F, EV
FLS 220 A, B

E) Humanities: Philosophy

PHIL 120 A, B; 125 A; 250 X; 275 A

F) Natural Science

ASTR 101 A + 101L A, B;
BIO 125 A + 125L B, C; 151 A + 151L B, C, D, E, F;
171 A + 171L B, EVC, D
CHEM 111 A + 111L A, B; 121 A, B, + 121L C, D, E, F;
131 A, B + 131L C
GEO 104 A + 104L B, C
MATH 120 RI; 124 A, B, C, EV; 131 A, B, C, D, E, F, G;
132 A, B
MET 103 A + 103L B, C, D
PHYS 111 A + 111L A, B; 141 A, B, C + 141L A, B, C,
D, E, F, G; 151 A + 141L A, B, C, D, E, F, G
PSY 110 A, B + PSY 111 A, B, C, D, E, EVA, EVB
NS 101 A + 101L B, C

G) Quantitative Analysis

MATH 124 A, B, C, EV; 131 A, B, C, D, E, F, G; 213 A
PHIL 150 A, B; 290 A
POLS 260 A
PSY 201 A, B, C

H) Social Analysis

ECON 210 A; 221 A, B, C, D, E, F, EV; 222 A;
233 A; 236 A; 290 RI
GEO 101 A, B; 102A, B; 320 A
POLS 110 A, B; 120 A; 130 A, B, C; 230 A; 250 X;
260 A; 335 A, B; 340 A; 355 X; 360 A
SOC 110 A, B; 130 A; 210 A; 220 EV; 270 A; 275 A;
320 A; 347 A
SOCW 210 A; 330 A

Be sure to make an appointment with your advisor well in advance of your scheduled registration time. Only when your primary advisor signs off electronically on DataVU will you be able to register.

Access the Registrar's website for useful information and helpful resources
www.valpo.edu/registrar

- *Registration Instructions*
- *Schedules of Classes*
- *Class Seat Availability Reports:*
- *Final Exam Schedules*
- *Tuition Refund Schedules*
- *Catalogs*

DataVU Password Changes:

Visit ValpoNet Identity Manager – sign on required. www.valpo.edu/it/valponet.

RETURNING STUDENTS

Access your student information on DataVU
<https://datavu.valpo.edu/>

- *Register for Classes*
- *Add and drop classes*
- *View your current schedule*
- *View your unofficial transcript*
- *Look up your grades*
- *Run your degree audit*
- *View your registration appointment time*
- *Check your student profile*
- *Check your SAT and placement scores*
- *Check for current holds*
- *Search for classes*