Field Supervisor – Final Evaluation

Student Intern: ___________________________ Date: ______________

Internship Site: ___________________________ Field Supervisor: ___________________________

Skill Evaluation Checklist

E – Excellent (performance exceeds requirements)
G – Good (performance is acceptable)
F – Fair (performance is adequate)
P – Poor (performance is below average requirements)

Student’s knowledge base increased throughout the internship.
___ E ___ G ___ F ___ P

Student was able to take an active leadership role in his/her position.
___ E ___ G ___ F ___ P

Student was competent in completing assigned tasks.
___ E ___ G ___ F ___ P

Student completed tasks in a timely manner and was efficient.
___ E ___ G ___ F ___ P

Student had initiative, enthusiasm, and a positive attitude.
___ E ___ G ___ F ___ P

Student worked well with others.
___ E ___ G ___ F ___ P

Student accepted and utilized comments and suggestions.
___ E ___ G ___ F ___ P

Student demonstrated professionalism.
___ E ___ G ___ F ___ P

In what areas could the intern have been better prepared?

Additional Comments concerning the intern.

Would you or your organization be interesting in future internship placements?

Field Supervisor Signature: ___________________________ Date: ______________