

2023/2024 Holiday Schedule

Official University- Paid Holidays

HOLIDAY	DATE (S)
Independence Day	Monday, July 3, 2023 Tuesday, July 4, 2023
Labor Day	Monday, September 4, 2023
Thanksgiving	Wednesday, November 22, 2023 Thursday, November 23, 2023 Friday, November 24, 2023
Christmas	Friday December 22, 2023 thru Sunday, December 31, 2023
New Year's Day	Monday, January 1, 2024 Tuesday, January 2, 2024 Wednesday, January 3, 2024
Good Friday	Friday, March 29, 2024
Easter	Sunday, March 31, 2024
Memorial Day	Monday, May 27, 2024
Juneteenth	Wednesday, June 19, 2024

Valparaiso University generally recognizes nine holidays: Independence Day, Labor Day, Thanksgiving, Christmas, New Year's Day, Good Friday, Easter, Memorial Day, and Juneteenth. If Juneteenth, Independence Day, Christmas, or New Year's Day occurs on a Saturday or Sunday the University will not treat these holidays as scheduled paid holidays. Because Easter falls on a Sunday it is not a scheduled paid holiday. In relation to some of these holidays the University may augment the holiday with additional "holiday" days.

Regular and Limited full-time employees and Regular part-time employees are eligible for paid holidays including additional holiday days in most cases. Holidays are paid at the employee's regular wage or pay rate and do not count as work hours in calculating overtime. Paid holiday time is prorated for employees regularly scheduled to work fewer than 80 hours in a pay period.

Employees will receive holiday pay for regularly scheduled work hours lost due to the holiday, up to a maximum of 8 hours per day. If the holiday or any day or portion of a day which is part of the scheduled holiday occurs on a day or at a time when the employee is not regularly scheduled to work, the employee does not receive holiday pay for that time.

A scheduled paid holiday which occurs during an eligible employee's previously scheduled vacation will not be counted as a vacation day. Please view the [Human Resource Services Calendar](#) for more important dates and information.

