New to Valpo?
Set Your Password and Recovery Options in the AMS.

1. Visit apps.valpo.edu/ams in your Chrome browser page, and enter your ValpoNet username and preliminary password (provided to you). A username is typically the first initial of your first name and the following seven letters of your last name (i.e. Josh Worthington = jworthin). Your university ID number is your preliminary password.

2. You will be prompted to set your password. Create a password on the first line, and re-type it to confirm on the second line (keep in mind password strength). Click “Update.”

For assistance, the IT Help Desk is located on the first floor of the Christopher Center.
Contact the Help Desk at 219.464.5678.
3. You will then be prompted to set your password recovery options. Supply a cell phone number and personal email address and click “Update” to receive emails or texts with a password reset code in the event you forget your password. DO NOT USE YOUR VALPO EMAIL ADDRESS.

4. When you have set your password and password recovery options, click “Logout” at the top right corner of your browser window.