



Applicant Information

Full Name: Last First Pronouns (optional) Date:

Home Address: Street Address Apartment/Unit # City State ZIP Code

Phone: Email:

Student ID No.: Major(s):

Anticipated Graduation Semester: Year in School (circle): 1 2 3 4 Graduate Student

Have you ever worked for the University? YES NO If yes, when and where?

Have you ever been convicted of a misdemeanor or felony related to theft? YES NO

Extra-curricular commitments:

Do you receive any services on campus that you want us to know about?

What are some of your skills/strengths?

Availability

Semester(s) applying for: Fall Spring Summer I Summer II

Six to eight hours per week are generally available per student. Indicate how many hours per week you want to work (circle one): 6 7 8 Other (specify)

Days and times available during the upcoming semester:

Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Are you willing to work weekends? Yes No Evenings? Yes No Days? Yes No

References

If someone referred you to the library, please include their name here:

Please list a professional reference.

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Title: _____ Email: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Dates employed: _____

Responsibilities: _____

May we contact your previous supervisor for a reference? YES NO

Previous library experience/ training: YES NO

If different than previous employment listed above, provide the following:

Library Name: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Dates employed: _____

Responsibilities: _____

May we contact your previous supervisor for a reference? YES NO

Available Student Positions

Available positions can be found at <https://library.valpo.edu/jobs.html>. Rank your positions of interest.

First Choice: _____

Second Choice: _____

Third Choice: _____

Return to:
Christopher Center
Valparaiso University
1410 Chapel Dr.
Valparaiso, IN 46383
Attn: Shannon Howe (he/him)

Or via email:
library@valpo.edu
Attn: Shannon Howe (he/him)