

VALPARAISO  UNIVERSITY
CHRIST COLLEGE
THE HONORS COLLEGE

FROM THE DESK OF
FIRST LAST • TITLE

MONTH YEAR

Dear First Last,

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Go Beacons!

OFFICE/DEPARTMENT/COLLEGE
FIRST.LAST@VALPO.EDU
219.464.XXXX

BUILDING NAME
ADDRESS
VALPARAISO, IN 46383