

Program Information Sheet

For solo (full and half) recitals

Take three copies of a completed printed program sheet to your recital hearing. If the recital is approved without changes, file this sheet with the recital approval form at the point that your recital hearing is approved. If there are changes in your program as a result of your hearing, file the revised version of the program information sheet with the Music Office at the point that your revised program is approved. You must submit your program both on paper and as an electronic file.

* * * * *

Be accurate in all the program information. Do NOT guess on spelling, titles, or dates, and proofread before turning in. Only complete and legible program information will be processed by the office.

List in the order to be performed:

- * Composition title, including any opus numbers or other identifying numbers.
 - * List titles of all separate movements.
- * Composer's full name and birth/death dates.
- * List performers. If different for each piece, list performers under each title. If the same for all pieces, list only one time. Include:
 - * Soloist(s)
 - * Accompanist(s), if any
 - * Assisting performers, if any, including instrument
- * If there is to be an intermission, show where in the program it comes.

Program notes or translations will not be included on the program. For singers wishing to provide translations and for other recitalists who choose to prepare serious commentary on their pieces, under the supervision of their teacher, program notes or translations may be submitted on camera ready copy for handing out as a supplement to the program. The office will duplicate these supplements which need approval of the Chair to be included. All program notes must be signed. Personal notes and acknowledgments are normally not appropriate.

The recitalist is identified on the program according to the following language:

Jane Smith, from the voice studio of Maura Janton Cock, is a senior music performance major. This recital is presented in partial fulfillment of requirements for the degree, Bachelor of Music in Performance.

Accompanist, Jim Brown, is a junior music education major from the piano studio of Joseph Bognar.