



ACBL Account Balance Inquiry

ACBL can be used to look up PO or BPO number. To start, type in the account number the PO is issued against. Hit enter key twice.

- Actuals: Use the F2 command or click the detail icon to see the payment from this account.
- Encumbrances: Use the F2 Command or click the detail icon to see open purchase orders issued against this account.
- Requisitions: Use the F2 command or click the detail icon to see requisitions that have not become a purchase order.