Faculty Senate

Since the last faculty meeting in September 2014, the Faculty Senate has dealt with curricular revisions as it usually does, and has also considered a number of larger issues dealing with faculty work and academic life at the University.

I invite faculty members to consult the minutes of the Senate meetings--always available on the Internal Governance webpage at https://www.intra.valpo.edu/internalgovernance/fs/index.php -- for more information and for copies of the various documents referred to herein.

When the faculty last met on September 18, Faculty Senate had just received the Report from its Non-Tenure-Track Faculty (NTTF) Task Force. While there were many recommendations included in that report, several were germane to Faculty Senate concerning issues of internal governance. Following the recommendations of the Task Force, Senate approved in December 2014 a proposal to add a member to its Faculty Concerns Committee: This member will represent adjunct faculty on this committee. That change requires a revision in the Bylaws of Faculty Senate and thus it is up for a vote at the April 16, 2015 faculty meeting.

Further recommendations from the NTTF Task Force included consideration of voting privileges for adjunct faculty members at all levels of University governance--department, college, school, and University. As of this writing, there had been general discussion of this issue at the February 2015 Faculty Senate meeting, with a proposal on the issue to come from the Executive Committee at the April 15, 2015 meeting of Faculty Senate.

The final recommendation of the NTTF Task Force, creation of a new Senate seat to represent CORE faculty, was under consideration by the Executive Committee as of April 2, 2015, and the issue has been included as part of a general review of the composition of Senate being carried out by the Executive Committee. (This review is mandated in the Senate Bylaws to be carried out periodically.) The Executive Committee currently plans to report on this issue at the April 15, 2015 Senate meeting.

At its November 2014 meeting, Senate approved the addition to the Faculty Handbook of language describing the duties and selection of the Faculty Athletics Representative, as well as the addition of a new faculty category, Faculty Fellows.

At the December 2014 meeting of Faculty Senate, the body approved the revised version of the Faculty Work Load documents that had first been presented and discussed in spring 2014. (The guidelines for determining Work Load Credit and Teaching Load Credit as well as the document concerning implementation of the Holistic Department will be posted on the webpage of the Office of the Provost.) Also at that meeting, Senate approved a revision in the Research Integrity policy found in the Faculty Handbook.

At its February 2015 meeting Faculty Senate approved a policy to guide Senate consideration of statements on political or social issues. This document highlights faculty responsibility,
delineated in the Faculty Handbook, to remain engaged in issues beyond the University. It further states that the Faculty Senate can be an appropriate venue for discussion of and statements of position on such issues, if it can be demonstrated that there is a link between the issue and the mission of the Faculty Senate and the educational mission of the University. In order for consideration of such issues to be undertaken in a transparent fashion that recognizes the representative nature of the Faculty Senate, the document further outlines procedures to be followed to bring such an issue to the Senate for discussion or endorsement. You may consult this document as an attachment to the minutes of the Senate meeting of February 18, 2015. Current plans are that it will be posted to the Internal Governance Faculty Senate webpage. Also at the February meeting, Senate approved a revision in Faculty Handbook language dealing with a part of the benefits plan for fiscal-year faculty.

At its meeting on March 25, 2015, the body approved a revision of Faculty Handbook language with regard to the selection and evaluation of Deans of Colleges, Schools, and Library.

During this academic year the Faculty Senate has also approved numerous curricular changes, as well as approving candidates for graduation and honorary degree candidates.

Faculty are reminded that Faculty Senate meetings are open to all, and that agendas and minutes are always posted to the Internal Governance webpage.

I am grateful to those colleagues who serve as Faculty Senators, as well as those who serve on the several committees of Faculty Senate. This important work is a crucial part of faculty participation in our shared governance system.

Respectfully submitted,

Randa J. Duvick
Professor of French
Chair, Faculty Senate
University Council

The University Council passed a by-law change regarding the Committee on Intercollegiate Athletics. This will come under New Business at this faculty meeting.

Section 3. Committee on Intercollegiate Athletics
There shall be a Committee on Intercollegiate Athletics composed of:

- The Vice President for Enrollment Management
- The Faculty Athletics Representative (FAR)
- The Director of Athletics
- The Senior Women's Administrator (SWA)
- The Senior Compliance Administrator
- Five (5) other faculty members, at least one (1) each from the College of Nursing, the College of Business Administration and the College of Engineering, and a total of two (2) from the College of Arts and Sciences, Christ College, and/or Library. At least one (1) faculty member shall be a member of the Council when elected to the committee.
- Two (2) student members, one (1) student member being elected by the Student-Athlete Advisory Committee (SAAC) and one (1) student member being members of the Council when elected to the committee.

Each University college must choose their committee faculty member(s). Chosen members must be approved by the Council.

The chair of the committee will be chosen at the start of each academic year by the committee and must be a faculty member.

The Vice President for Enrollment Management and the representative from the Office of the Registrar shall serve as ex officio, non-voting members of the committee.

This committee shall make reports and recommendations concerning intercollegiate athletics to the Council. Such policy matters shall include, but not be limited to, the following:

1. Studying and identifying the scope and direction of the University's athletics program including matters of:
   a. Divisional and conference status, and
   b. Sponsorship of given intercollegiate sports.

2. Promoting and supporting ethical conduct in sports.

3. Promoting academic achievement among student athletes through the creation and implementation of policies and procedures dedicated to furthering the academic success and welfare of all student-athletes.

4. Assist the registrar in the verification of academic eligibility in accordance with NCAA Bylaws.
5. Act as a liaison to faculty, staff and community members.

6. Develop and implement processes on matters of athletics policy.

7. Monitor the Gender and Racial Equity five-year plans on an annual basis.

When necessary to the making of informed recommendations on policy-making matters, the committee shall make a request to the President of the University for the release of pertinent data (including financial and budgetary data). Such data shall remain confidential within the committee.

The University Council has proposed a by-law change regarding the charge of the Diversity Concerns Committee:

“The charge of the Diversity Concerns Committee (DCC) is to advocate for an equitable and inclusive environment on campus and in the Valparaiso community, and moreover to hold the University accountable to its stated commitments regarding equity and inclusion, as articulated in the strategic plan,”

If this is approved at the next University Council meeting it will be presented at the next faculty meeting.

Patrick Sullivan
Chair, University Council
Enrollment Update
Faculty Meeting

April 16, 2015
Spring 2015 Enrollment - All Students
(Highest level since 1973 – graduate highest ever)

- Law: 2708, 2890, 3057, 3046, 503
- Graduate: 504, 581, 703, 815
- Undergraduate: 496, 467, 4328

Year Comparison:
- 2012: Law 544, Graduate 503, Undergraduate 2708
- 2013: Law 504, Graduate 581, Undergraduate 2890
- 2014: Law 496, Graduate 703, Undergraduate 3057
- 2015: Law 467, Graduate 815, Undergraduate 3046
Spring 2015 Enrollment - Total Undergraduates

Year | Nursing & Health Professions | Engineering | Business | Arts/Sciences
-----|-------------------------------|-------------|----------|--------------
2012 | 403                           | 303         | 368      | 1634         
2013 | 439                           | 352         | 390      | 1709         
2014 | 451                           | 401         | 422      | 1783         
2015 | 467                           | 447         | 430      | 1702         

Valparaiso University
# Freshman Recruitment Status – Fall 2015

## As of April 2

<table>
<thead>
<tr>
<th>Applications by College</th>
<th>Fall 2015</th>
<th>Fall 2014</th>
<th>Fall 2013</th>
<th>Fall 2012</th>
<th>Fall 2011</th>
<th>1 year change</th>
<th>5 year change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts &amp; Sciences</td>
<td>4,850</td>
<td>4,853</td>
<td>4,466</td>
<td>4,100</td>
<td>4,133</td>
<td>0%</td>
<td>17%</td>
</tr>
<tr>
<td>Business</td>
<td>1,042</td>
<td>949</td>
<td>959</td>
<td>820</td>
<td>779</td>
<td>10%</td>
<td>34%</td>
</tr>
<tr>
<td>Engineering</td>
<td>975</td>
<td>953</td>
<td>892</td>
<td>707</td>
<td>661</td>
<td>2%</td>
<td>48%</td>
</tr>
<tr>
<td>Nursing &amp; Health Professions</td>
<td>948</td>
<td>861</td>
<td>787</td>
<td>724</td>
<td>612</td>
<td>10%</td>
<td>55%</td>
</tr>
<tr>
<td>Total applications</td>
<td>7,815</td>
<td>7,616</td>
<td>7,104</td>
<td>6,351</td>
<td>6,185</td>
<td>3%</td>
<td>26%</td>
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<table>
<thead>
<tr>
<th>Admits by College</th>
<th>Fall 2015</th>
<th>Fall 2014</th>
<th>Fall 2013</th>
<th>Fall 2012</th>
<th>Fall 2011</th>
<th>1 year change</th>
<th>5 year change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts &amp; Sciences</td>
<td>3,328</td>
<td>3,410</td>
<td>3,022</td>
<td>2,803</td>
<td>2,678</td>
<td>-2%</td>
<td>24%</td>
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<tr>
<td>Business</td>
<td>691</td>
<td>629</td>
<td>624</td>
<td>553</td>
<td>461</td>
<td>10%</td>
<td>50%</td>
</tr>
<tr>
<td>Engineering</td>
<td>698</td>
<td>684</td>
<td>600</td>
<td>501</td>
<td>422</td>
<td>2%</td>
<td>65%</td>
</tr>
<tr>
<td>Nursing &amp; Health Professions</td>
<td>561</td>
<td>523</td>
<td>449</td>
<td>413</td>
<td>370</td>
<td>7%</td>
<td>52%</td>
</tr>
<tr>
<td>Total admits</td>
<td>5,278</td>
<td>5,246</td>
<td>4,695</td>
<td>4,270</td>
<td>3,931</td>
<td>1%</td>
<td>34%</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Deposits by College</th>
<th>Fall 2015</th>
<th>Fall 2014</th>
<th>Fall 2013</th>
<th>Fall 2012</th>
<th>Fall 2011</th>
<th>1 year change</th>
<th>5 year change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts &amp; Sciences</td>
<td>221</td>
<td>227</td>
<td>297</td>
<td>224</td>
<td>210</td>
<td>-3%</td>
<td>5%</td>
</tr>
<tr>
<td>Business</td>
<td>47</td>
<td>41</td>
<td>48</td>
<td>47</td>
<td>27</td>
<td>15%</td>
<td>74%</td>
</tr>
<tr>
<td>Engineering</td>
<td>67</td>
<td>70</td>
<td>80</td>
<td>45</td>
<td>26</td>
<td>-4%</td>
<td>158%</td>
</tr>
<tr>
<td>Nursing &amp; Health Professions</td>
<td>67</td>
<td>54</td>
<td>66</td>
<td>41</td>
<td>44</td>
<td>24%</td>
<td>52%</td>
</tr>
<tr>
<td>Total deposits</td>
<td>402</td>
<td>392</td>
<td>491</td>
<td>357</td>
<td>307</td>
<td>3%</td>
<td>31%</td>
</tr>
</tbody>
</table>
## Transfer Recruitment Status – Fall 2015
### As of April 2

<table>
<thead>
<tr>
<th>Applications by College</th>
<th>Fall 2015</th>
<th>Fall 2014</th>
<th>Fall 2013</th>
<th>Fall 2012</th>
<th>Fall 2011</th>
<th>Fall 2014</th>
<th>Fall 2011</th>
<th>1 year change</th>
<th>5 year change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts &amp; Sciences</td>
<td>214</td>
<td>182</td>
<td>184</td>
<td>193</td>
<td>202</td>
<td>18%</td>
<td>6%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Business</td>
<td>57</td>
<td>42</td>
<td>53</td>
<td>62</td>
<td>43</td>
<td>36%</td>
<td>33%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Engineering</td>
<td>32</td>
<td>36</td>
<td>50</td>
<td>25</td>
<td>26</td>
<td>-11%</td>
<td>23%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nursing &amp; Health Professions</td>
<td>239</td>
<td>241</td>
<td>270</td>
<td>256</td>
<td>234</td>
<td>-1%</td>
<td>2%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total applications</td>
<td>542</td>
<td>501</td>
<td>557</td>
<td>536</td>
<td>505</td>
<td>8%</td>
<td>7%</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Admits by College

| Arts & Sciences         | 101       | 76        | 76        | 75        | 92        | 33%       | 10%       |              |               |
| Business                | 31        | 29        | 26        | 28        | 19        | 7%        | n/a       |              |               |
| Engineering             | 18        | 15        | 13        | 9         | 12        | 20%       | 50%       |              |               |
| Nursing & Health Professions | 156     | 162       | 126       | 141       | 138       | -4%       | 13%       |              |               |
| Total admits            | 306       | 282       | 241       | 253       | 261       | 9%        | 17%       |              |               |

### Deposits by College

| Arts & Sciences         | 25        | 21        | 14        | 15        | 10        | 19%       | 150%      |              |               |
| Business                | 6         | 10        | 4         | 6         | 2         | -40%      | 200%      |              |               |
| Engineering             | 5         | 4         | 0         | 2         | 2         | 25%       | 150%      |              |               |
| Nursing & Health Professions | 101     | 89        | 73        | 71        | 53        | 13%       | 91%       |              |               |
| Total deposits          | 137       | 124       | 91        | 94        | 67        | 10%       | 104%      |              |               |
Please join us for the annual Valpo Scholarship and Creative Works Reception (formerly the Valpo Authors Reception), which will take place April 29, 2015, 4:30 PM - 5:30 PM, in the Christopher Center Community Room. The Christopher Center Library and the Provost's Office are sponsoring the Valpo Scholarship and Creative Works Reception, as part of the Academic Showcase series of year-end events. All Valpo faculty and staff are welcome to attend. Any faculty or staff member who has published refereed scholarship, research and/or creative work (including textbooks, books, book chapters, articles, fiction, poetry, musical composition, etc.) between January 2014-December 2014 will be honored. Please come and join other faculty in acknowledging the published work of our colleagues.

We will be displaying our faculty and staff authored books, book chapters, articles and other works during the reception as well as archiving copies in University Archives and/or ValpoScholar (http://scholar.valpo.edu/), our institutional digital repository. We will return original copies following the reception. Refreshments will also be provided.

If you have published refereed scholarship, research and/or creative work and would like to be honored (even if you can't attend), you can submit your scholarship in two different ways:

1) You can submit your publication/citation information via one of these forms: Articles/Conference Proceedings (http://goo.gl/qZdnp3), Books/Monographs/Textbooks (http://goo.gl/ns5DdZ), or Book Chapters/Entries (http://goo.gl/s39QCz)

2) Or you may forward your name, preferred citation, and a copy of your manuscript or published work (if possible) electronically to scholar@valpo.edu or via campus mail to Jonathan Bull (Christopher Center Rm. 265) by April 17, 2015.

Please forward any questions about submitting your work to either Jonathan Bull (Jon.Bull@valpo.edu or at Ext. 5771) or Rachael Muszkiewicz (Rachael.Muszkiewicz@valpo.edu or at Ext. 5464).

The Library has constructed a virtual book shelf browser that displays the Libraries’ entire print collection from your desktop. Whether the print collection is housed in the book stacks or in the automated storage and retrieval system (ASRS), anyone can virtually browse the print collection from anywhere by going to http://library.valpo.edu/stackview. Just place a call number or part of a call number in the search box, and a shelf of books will display as if you are browsing the shelves in the library. Arrows on either side of the stack will allow you to virtually browse that shelf, and moving the cursor over a book will provide you with bibliographic information. If you wish to go into the library catalog and find out more information or check on the status of that book, click on “View Catalog Record” in the upper left-hand corner of the screen. This service was developed using open-source software developed by Harvard University and modified by Wayne State University. We will soon provide virtual browsing while searching the library catalog as well, and will announce that service when it becomes available.
A substantial number of electrical outlets and USB ports for charging mobile devices were installed in the Library during Spring Break on many of the columns on the first and second floors. This project was partially funded by the Senior Class Gift of 2014 and various donations by alumni. Circular tables will soon be installed to provide charging stations and standing study space for students and faculty.

The 3D Visbox in the Library had a tracking system installed over the Christmas break, and a graduate student has been serving as Visualization Coordinator over the course of this academic year. A number of tours were conducted, as well as various Game Nights for students. The Library will be working with students and faculty to provide various opportunities for visualization and experimentation on the 3D Visbox in the 2015-16 academic year.

The Library has purchased a large exhibit display case to feature many of its unique and rare items on a regular basis, which is situated at the entrance to the Library on the second floor. A recent donation of interest is a book with an inscription by Jane Addams.

On May 5 from 7-9 p.m. in the Harre Union Ballroom, the Library will be hosting a performance re-creation of *A Pictorial Story of Hiawatha*, based on unique materials housed in the Valparaiso University Library from the Katharine Ertz-Bowden and Charles Leonard Bowden collection, late nineteenth-century students and then early twentieth-century faculty members at VU. The performance is Core-approved.

Upon its publication in 1855, Henry Wadsworth Longfellow’s epic poem, *The Song of Hiawatha* was an instant success. Almost immediately, it was celebrated, criticized, parodied and adapted from page to stage. While *Hiawatha* appeared as a romanticized “first American” to non-Native Americans, it emerged alongside the Dakota Uprising of 1862, and the resultant cultural genocide of the Ojibwe people in the Great Lakes region. Thus the figure of Hiawatha was multivalent from the outset. At the beginning of the twentieth century, with assimilation policies well underway, Ojibwe actors in Desbarats, Ontario participated in operatic Native language adaptations of Longfellow’s *Song of Hiawatha*. Billed as an Oberammergau-like “Indian Passion Play”, the Hiawatha pageant was experienced by scores of tourists from 1901-1918. In 1903, Katharine Ertz-Bowden and Charles Leonard Bowden, creators and performers of illustrated lectures that combined moving pictures and lantern slides, filmed and photographed selections of the play, which they presented as *A Pictorial Story of Hiawatha* from 1904-08. While the summer pageants valorized Longfellow’s noble savage, and Native actors participated in them for much-needed income, what emerges from the Bowden’s films and slides is a poetic travelogue that documents the Ojibwe’s vital performance of Native Americanism for themselves and their community. Embracing their culture, often with humor and passion, the Ojibwe performers in *A Pictorial Story of Hiawatha* revivify Longfellow’s poem while asserting their sovereignty. Charles and Katharine Ertz-Bowden were late 19th-century graduates of Valparaiso University, and more about the Charles and Katharine Bowden Collection, 1903-1904, can be accessed at [http://www.chicagofilmarchives.org/collections/index.php/Detail/Object/Show/object_id/60](http://www.chicagofilmarchives.org/collections/index.php/Detail/Object/Show/object_id/60)

HIAWATHA is a research-driven work-in-progress by Artemis Willis and Andrew Urich. The first version of HIAWATHA was copresented by the prestigious 13th International DOMITOR
conference of early cinema and the Block Museum, Northwestern University in June 2014. Version 1.0 united, for the first time in over one hundred years, the original media from Katharine and Charles Bowden’s lecture-performances of 1904-1908. The event featured original lantern slides from Valparaiso University, 35mm film restorations from Chicago Film Archives, and live piano accompaniment, based on music composed by Frederick R. Burton for the Hiawatha pageant performed in Desbarats, Ontario by the Garden River Ojibwe community from 1900 to 1904. Billed as a partial reconstruction, HIAWATHA 1.0 was very well attended and enthusiastically received. On May 5, Valparaiso University will present HIAWATHA 2.0. This reconstruction will again reunite the Bowden slides and films and the Burton music. It will also occasion a script and a spoken role of “the lecturer.” This performance will be preceded by the American Magic Lantern Theater’s Spring Show, which will feature a version of Longfellow’s Song of Hiawatha.

Information Literacy Program
To date this academic year, library teaching faculty have met with nearly 6,000 Valpo students in the classroom or in one-on-one research consultations. Library faculty have taught over 300 information literacy instruction sessions and over 200 research consultations across every discipline, department and program on campus.

With a passionate commitment to employing the most effective pedagogical approaches to teaching information literacy, library faculty have flipped classes, implemented inquiry-based learning exercises and created active, hands-on classroom environments to support student learning.

Peek into an information literacy classroom here at Valpo and you might find students:

- drawing their conceptualizations of the research process while Daft Punk plays in the background,
- competing in a game-show style quiz to challenge their understanding of evidence-based practice research,
- conducting team-based appraisals of scholarly sources focused on authority, evidence, currency, format and relevance to research questions, or
- engaging in quick-writes, close-readings or guided inquiry activities designed to support each student’s ability to ask increasingly complex questions whose answers uncover new questions or lines of inquiry.

To support on-going work of the Information Literacy Program, including vertical curricular integration of information literacy, Professor Nora Belzowski and other members of the library faculty formed a curriculum mapping working group. The group wrote Information Literacy Program Objectives and Learning Indicators that are being used to map information literacy across the Valpo curriculum. The Information Literacy Program Objectives and Learning Indicators will be used in other assessment contexts as well.

First Year Experience Programs
With assistance from other CCLS librarians, Research Services reached all 41 sections of Valpo Core with information literacy instruction during the spring semester. While the instruction was geared towards skills for a specific writing task, the sessions also introduced students to certain
basic information literacy skills, including those related to searching strategically and understanding source types.

Research Services made new inroads in supporting the Christ College Freshman Program this year by doubling its contact time with the students in preparation for their annual Christ College Debates. The new two-session approach allowed the instruction sessions to introduce and reinforce information literacy skills related to searching strategically, constructing and evaluating authority, and understanding the processes that shape information creation. The department also led information literacy instruction for nine sections of CC 115, the seven-week spring topics seminars.

Lastly, Research Services made significant progress in fostering a collaborative relationship with Residential Life this academic year. Professors Mark Robison and Rachael Muszkiewicz developed a bulletin board packet, designed to introduce campus housing residents to the library’s basic services and mission, and also created a CCLS programs list for distribution among the RA’s, to encourage collaboration on programs.

**Assessment**
This spring our library faculty led a pilot project to assess the information literacy skills of graduating seniors from the College of Nursing and Health Professions. Professors Trisha Mileham and Kim Whalen received funding through a university CELT (Committee to Enhance Learning and Teaching) grant to pilot use of the Project SAILS (Standardized Assessment of Information Literacy Skills) test with undergraduate nursing and health care leadership students. Project SAILS is a standardized test with 55 questions that has been used at over 200 North American colleges and universities. Over 80 Valpo students were evaluated in spring and another 50 will be evaluated in the summer. Project SAILS scores for the initial Valpo cohorts were higher than the national average. Once the pilot assessment is complete, library faculty will use the findings to evaluate and adjust the information literacy program within the College of Nursing and Health Professions.

**Circulation**
This year, Circulation Managers Shannon Howe, Sam Simpson, Tim Blewett, and Sidney Findley continued to assist Interlink during that program’s regular Introduction-to-Valpo Scavenger Hunt and have also agreed to assist in the GS 100 scavenger hunt this semester. Both events entail students going to different areas of the University to learn in more detail how there are supported in resources and services across campus. The library Circulation Desk serves as both a starting point and as a return point for questions that arise during the hunts. Circulation Managers continue to be an important part of recruiting for both the Graduate Program and Athletics, especially men’s basketball. Many of these potential students are brought to the Christopher Center to tour the building and view the ASRS system in action. While they are with the Circulation Managers, the students’ questions are addressed and they become aware of how the library supports their needs in ways beyond what they might expect.

**Library Fellows**
While Fall 2013 welcomed the inauguration of the Library Fellow program with the first faculty Fellow, Professor Rebecca Butler, Spring 2015 witnesses the completion of her two years
program commitment. While here, Professor Butler has been the co-liaison to Theology, Philosophy and Gender Studies and has built an important connection with the LGBTQ+ community on campus. Her major scholarly project (a supported responsibility during her fellowship), an article on theological librarianship in undergraduate settings, was published in *Theological Librarianship* in March 2015. In summer of 2014, CCLS welcomed our second faculty Library Fellow, Professor Madeline Sheldon, whose primary work is based within the University Archives and Special Collections. During her 2014-16 tenure with us, Professor Sheldon is overseeing a number of Archives projects and is working with student organizations to improve their connections to and understanding of the Archives. The library is currently conducting a search for the 2015-17 Library Fellow who will be taking on a role in the Research Services Department.

**Programming**

In addition to annual programming events, such as the Banned Books Readout, Open Access Week programming, the Darwin Day lecture, and Foundation Center Funding Information Network programming, two new programs offered this year highlight the range of departmental programming, from a nationwide opportunity to a Valpo-specific creation.

In November, the library was the host for a traveling exhibit: *Lincoln: The Constitution and the Civil War*. The exhibit was organized by the National Constitution Center and the American Library Association Public Programs Office and was made possible by a major grant from the National Endowment for the Humanities. Four corresponding programs, organized by Professor Rachael Muszkiewicz, brought speakers from Valparaiso University, the community, and farther afield to campus. An opening reception for the exhibit featured a performance of *A Visit with Abe Lincoln*, performed by Dean Dorrell, who was awarded 2002 Best Abraham Lincoln by the Association of Lincoln Presenters. The opening reception was followed by *Lincoln: A Music Portrait*, a concert by Angela Young Smucker, Valpo’s Department of Music. For the entire weekend, Company B: the 20th Regiment Indiana Volunteer Infantry Civil War group, hosted an “indoor encampment” in the Christopher Center Community Room. The final event was *On Lincoln and Libraries*, a lecture by Lincoln Presidential Library and Museum director, Eileen Markovich. The exhibit itself remained in the Christopher Center lobby until early January and was seen by thousands of students, faculty, staff and community members.

December brought a new program created specifically for Valpo students: December De-Stress was a combination of active and passive programming designed to make Finals Week a little more bearable for students by providing fun distractions. Professors Mark Robison and Rachael Muszkiewicz created a pop-up makerspace in the main floor fireplace lounge, where students could cut out paper snowflakes, make paper stockings and color holiday-themed pages for a request to help the Christopher Center decorate for Christmas. Active programming provided a two-hour window during which the library provided hot cocoa, cookies, and the opportunity for students to design and make their own buttons. The library provided earplugs which proved to be a very surprisingly popular giveaway. The positive student response ensures that the library will continue programs of this kind.
Displays and Collaborations
Fall semester saw a mix of old and new in the display space in the library’s main floor lobby. Annual displays, such as those for National Constitution Day and Banned Books Week were joined by newer ones such as National Coming Out Day and the traveling exhibit, Lincoln: The Constitution and the Civil War.

Spring semester had the library’s main floor lobby completely booked! Annual displays were represented—MLK Day and Darwin Day—as well as new displays and collaboration with other entities on campus. Professor Rachael Muszkiewicz collaborated with Professors Liz Wuerffel and Heath Carter, and several students, to put together Stories of Race at Valpo, which considers issues of race though the University’s archival records, library materials, interactive whiteboards, and a video screen showing selections from The Welcome Project. The current display is a collaboration with the Social Action Leadership Team (SALT) which details this student organization’s charitable work with The 400 Movement.

Next up? The library’s annual irreverent display for fun “brain breaks” for students during finals.

Brad Eden
Dean, Library Services
Information Technology

Classroom technology
Numerous Classrooms have been upgraded across campus since our last meeting:
- Arts & Sciences Building - seminar rooms upgraded with 60” displays.
- Neils 234 - microphone system replaced.
- Wesemann - Tabor Hall complete technology replacement.
- Kade German House - two classrooms complete technology replacement.
- LeBien VLNC Lab - camera system upgraded.
- LeBien Annex – classroom displays and controls.
- VU Center for the Arts 1409 – display upgrade.
- Gandhi/King Center - new flat panel display and sound system.
- Heidbrink 119 - mobile cart with 52” flat panel (permanent system to be completed this summer).
- Neils - all Chemistry/Physics lab computers replaced with Lenovo desktops or Dell Latitude laptops.

Training
IT has created a YouTube channel to communicate training tips and tricks in a timely, asynchronous fashion:
https://www.youtube.com/user/ValpoTraining
The top 3 videos so far have been:
1. What’s New in Office 2013
2. Streaming & Recording Google+ Hangouts.
3. ITicket Submission Process.

If you have ideas for additional training videos, please forward them to kevin.steele@valpo.edu
43 live IT training sessions were scheduled during the Spring 2015 semester with more than 400 people participating.

Software
The Administrative Computing Team (ACT) has revised its charter and is now reviewing all requests for new software systems and their possible effect on existing systems and departments. A separate Colleague user’s group will continue to support needs across campus.

We will soon be migrating our email marketing system from Lyris to Emma Mail.

Adobe has announced that it will discontinue Adobe Forms this summer. Electronic form management on campus is being standardized using Wufoo.
We are upgrading the Kronos timekeeping software and will roll it out to student employees as well.

Student refunds are now administered through trusted 3rd party, TMS (Tuition Management Systems). The next step is to move all student billing and payments to the TMS Student Account Center by July.
**Systems**
Wireless network has been upgraded to support more consumer-based devices, such as Google Chromecast, Roku, Amazon Fire TV, and Windows Media.
Back-end storage for the campus virtual server environment was upgraded. Doing so allowed us to retire dated equipment that consumes significantly more power while also providing a platform that performs well and scales linearly. The virtual server software was upgraded at the same time to the most current version.
Our campus Internet connection bandwidth was increased from 600 megabits per second (Mbps) to 1 gigabit per second (Gbps). We continually monitor peak utilization in anticipation of growth needs, as well as track the current local market for opportunities to both increase the pipe size and to establish a diverse, redundant path.
IT is about to embark on an evaluation of modern Unified Communications & Collaboration (UCC) telephony systems that will ultimately replace our aging PBX and voicemail system. This is a major endeavor that includes upgrading most campus building's networking infrastructure. At this time, a phased implementation is planned once a vendor is chosen.

**Personnel**
An essential part of our IT department, Mike Heinold, retired March 27 of this year. For nearly 20 years, Mike helped shape and led the direction of the Datatel/Colleague information system. He will truly be missed.

Rick AmRhein
Chief Information Officer
Campus Planning and Space Allocation

The Campus Planning and Space Allocation (CPSA) committee deals with university space, parking, signage, and image issues. The Committee is also the keeper of the University Campus Master Plan. The role of the committee is to review all matters pertaining to these categories to be sure they are consistent with the plan’s guiding principles. CPSA committee makes recommendations to the President.

We meet every Tuesday at 1:30 so we can respond to your requests fairly quickly. Contact me with items that you wish to have reviewed.

Since the September Faculty Meeting committee members heard several updates and presentations related to the Chapel expansion, science building project, and sorority housing. Several versions of the Campus Map were reviewed. In addition, members have received periodic reports from the Sustainability Committee which is a sub-committee of CPSA.

1. Space
   a. Reviewed a proposal from the School of Law to construct several classrooms in the basement of Wesemann Hall. Since additional information was requested, the proposal was tabled.
   b. Various locations to relocate the One Care Office and the Transportation Office were considered. Relocation is pending because it was necessary to consider this request within the larger context of space needs.
   c. Approved advancing a proposal to renovate the space south of the Refectory in Mueller Hall. An ADA accessible restroom is included in the proposal.
   e. Reviewed the Office and Classroom Task Force Report #1. This task force was charged by Associate Provost Gillman to suggest areas that might be converted to faculty offices and classrooms in anticipation of new faculty and staff being added fall 2015. CPSA members toured all the areas listed in the Task Force Report and responded with recommendations.
   f. Approved proposal to put power and USB ports through all of the columns on the first and second floor of the CCLIR.
   g. Approved a recommendation that the building on the corner of Garfield and LaPorte that currently houses Porter Hospital Wound Center be renovated for CONHP expansion.
   h. Approved installing more bottle filling stations if the 2015 senior class selects this as its class project.

2. Campus Image
   a. Recommended the removal of several damaged and dead trees from various locations across campus.
   b. Approved the extensive clearing of trees and dead wood along the property line behind the houses on the west side of McIntyre Court.
   c. Locations for newly acquired AEDs were approved.
   d. Sites for benches that were incorporated into the exhibit “Borders” were approved.
   e. Approved carpet, upholstery, and flooring selections for various projects on campus.
   f. Approved a request by the Beacon Hall House Council to put a small foot bridge across the “stream” that goes between Beacon and the tennis courts/softball field. The wooden bridge
will not be ADA compliant; will go from grass to grass; will not be connected to a sidewalk; and not be plowed. Placement will be across from the patio at Beacon Hall and lead to the path that goes between the tennis courts.

g. Approved planting a tree in honor of a May 2015 honorary doctorate recipient. The tree and accompanying signage will conform to the city tree ordinance and university signage package.

3. Signage
   a. Signage for the storage shed on the south side of Brown Field was approved.
   b. Approved the recommendation to remove the three-dimensional metal letters from the wall in front of the A&S Building due to repeated vandalism. Missing and damaged letters will be replaced and put higher on the building to discourage future vandalism.
   c. Refurbished signage that conforms to the University signage plan was installed at Eastgate to help visitors locate the baseball field and the intramural soccer field.
   d. Tobacco and Smoke-Free signs approved for several areas on campus where signage was lacking.

4. Parking
   a. The parking lot on the east side of Gellersen was converted from commuter parking to faculty/staff parking.
   b. Three parking spots near Scheele Hall were changed to “15 minute load/off-load” due to concerns about safety when occupants park for an undermined amount of time.
   c. Parking for the escort vans and trucks used by Dining Services were moved from the Neils Science Center lot to Facilities Management to free up space near Neils.

Janet Brown
Co-Chair, CPSA
University Marshal

The University Marshal has the primary responsibility of leading the University community during formal campus convocations, exercises, and academic ceremonies. In addition to helping plan and organize these events, the University Marshal is charged with recruiting and supporting faculty marshals to serve at these ceremonies.

For the 2014-2015 academic year there are six such formal ceremonies – the Opening Convocation in August, the Fall Semester Conferring of Degrees in December, the Law School Conferring of Degrees in May, the Graduate School Conferring of Degrees in May, and the Baccalaureate Service and the Undergraduate Conferring of Degrees in May.

In these six ceremonies 36 different faculty members have served or will serve as faculty marshals.

The dates and times and locations for the upcoming ceremonies in May are as follows:
- Law School Conferring of Degrees – Saturday, May 16, 10:00 AM, Chapel of the Resurrection
- Graduate School Conferring of Degrees – Saturday, May 16, 2:30 PM, Chapel of the Resurrection
- Baccalaureate Service – Sunday, May 17, 10:00 AM, Chapel of the Resurrection
- Undergraduate Conferring of Degrees – Sunday, May 17, 1:30 PM, Athletics-Recreation Center

Steve Engerer
University Marshal