
VALPARAISO UNIVERSITY, CAMPUS RECREATION AND WELL-BEING PEER EDUCATOR

Job Summary: The Campus Recreation and Well-Being Prevention and Education Peer Educators will serve as a conduit for planning and delivering prevention and education programs and activities in one of three areas: Alcohol and Drug Education; Sexual Assault Awareness and Prevention; and Mental Wellness. Peer Educators will be assigned to specific types of programming and will be charged with leading the development and implementation of these events (one passive program and two active programs per semester). They will communicate with the rest of the Peer Educators through weekly meetings, email and other methods. They will also meet biweekly with the Assistant Director for Prevention and Wellness Education. Peer educators will be required to be in regular attendance at programs and meetings and to be available to the student body as a resource on how to access different supportive services including Tao Connect. **Peer Educators must have a cumulative 2.5 GPA and not be currently employed either as a Residential Assistant, SRA, or Peer Minister in a residence hall program.** Peer Educators may expect to have 5-10 hours per week of responsibilities. A \$500 stipend per semester will be paid out bi-weekly as compensation.

Divisional Mission Statement

The Student Life Division at Valparaiso University engages proactively in the holistic development of students to help them learn, grow, and strive toward their fullest potential within an inclusive and supportive community. Focused specifically on the student experience, the members of the Student Life staff work to encourage students to be actively engaged in campus life and learning both inside and outside of the classroom.

Commitment to Diversity and Inclusion

The Student Life Division is committed to creating and maintaining a safe and welcoming campus community for all. We are committed to confronting occurrences of bias and intolerance. We believe that occurrences of bias and intolerance are harmful toward both the individual and the community, and are incompatible with the values and mission of our University. As such, we work to provide opportunities to our community to understand and appreciate each other through various methods including intentional conversations, active programming, restorative reflection, and relationship-building. Our goal is to impart respect and foster a sense of community that creates, promotes, and supports an affirmative campus community.

Learning Outcomes:

As a result of serving as a Peer Educator, students will be able to:

- Learn and develop new and applicable skills through participation in the Lead Peer Educator training and program that will benefit them in both the short and long-term as evidenced by the National Peer Educator Survey.
- Invest in their campus community and view Valparaiso University as a place where they can achieve holistic growth outside of the academic experience.
- Obtain certification as a Peer Educator through SAMHSA.
- Describe the role of prevention and education efforts within the context of the entire university.

- Provide quality presentation skills when working with a variety of constituencies (students, faculty, staff, and parents) both in person and over zoom and other technology platforms.
- Serve as a resource to answer general questions related to Alcohol and Drug Education, Sexual Assault Awareness and Prevention, and Mental Wellness.
- Communicate the importance of basic customer service and problem-solving skills, and how they relate to their individual work style.
- Utilize various written and verbal communication skills to work with students, staff, faculty and other constituencies assisted by Counseling Services Prevention and Education program, including handling conflict and other difficult situations.
- Manage a variety of technology tools, software programs, and processes related to the Prevention and Education efforts.
- Uphold Campus Recreation and Well-Being expectations.

Core Competencies: This position is related to the following Counseling Services Core Competencies: Client Service, Confidentiality, Calmness, Responsibility, Critical Thinking, Relationship Building, and Technology Management.

Supervision: This position works directly with the Assistant Director for Prevention and Wellness Education and secondarily with the Campus Recreation & Well-Being staff.

Hours: Approximately 5-10 hours per week some of which will be during office hours for Campus Recreation & Well-Being (9am - 5pm).

Qualifications:

1. Candidates must be active Valparaiso University students and maintain a minimum of a 2.5 cumulative GPA
2. Must be in good standing with the University
3. Ability to work independently with little supervision
4. Dependable and ability to follow-through with tasks
5. Possess and display attention to detail in their day-to-day work
6. Ability and comfortableness with handling emerging situations
7. Willingness and interest in working with others
8. Ability to multitask
9. Effective communication skills
10. Willingness to work and learn
11. Flexibility and problem-solving ability
12. Vested interest in Diversity, Inclusion and Anti-racism initiatives and personal growth

Responsibilities:

- Develop and implement presentations and events in the designated prevention and education area assigned. Each semester, two active presentations and one passive are expected from each Peer Educator.
- Work cooperatively with other students and student groups as well as with staff and faculty within the university community
- Participate in scheduled and needed meetings.
- Under the direction of the Assistant Director for Prevention and Wellness Education, collaborate to provide any assistance they may need in supporting this initiative