

FINAL EXAMINATION SCHEDULE – FALL 2023

A final examination is required in all courses of 3 credits or more and must be given according to the Final Exam Schedule outlined below. Exceptions may be made for such courses as independent studies, practicum and internships, performance, studio, and activity courses. In courses of less than 3 credits or 3 credit mini-term courses, final examinations are conducted during the regularly scheduled class periods.

In order to provide students with adequate opportunity to prepare for final examinations, no tests may be given in courses of 3 credits or more within 7 calendar days prior to the end of instruction on December 8, 2023.

Final examinations are scheduled for 120 minutes. Rooms for examinations in the regularly scheduled periods are the same as the lecture rooms unless a change is arranged with the dean of the college and is announced to the class by the instructor.

Any deviation from this policy must be approved by the dean of the college in which the course is offered.

SPECIAL SESSIONS

The examinations for some multi-sectioned classes will be assigned to Special Sessions by the academic deans. When determining exam times for 75-minute classes, or 150-minute classes, please use the schedule below and choose an exam time that *starts on or before* the normal class meeting time.

PROFESSIONAL SEMESTER

The courses for the professional semester in Elementary Education and School Psychology will have their examinations as arranged by the Chairperson of the Department of Education and Social Work.

OTHER CHANGES

Instructors must obtain approval in advance from the appropriate academic dean for any changes to the Final Exam Schedule for a course of 3 credits or more, including changing days, times, and rooms for exams. **The deadline for requesting deviations is Friday, December 1, 2023.** Instructors may, however, work out alternate exam times for individual students with legitimate conflicts.

NOTE TO THE FACULTY ON GRADE DEADLINE: Monday, December 18, 2023 at noon is the deadline for reporting all grades.

Date/ Time	Monday 12/11	Tuesday 12/12	Wednesday 12/13	Thursday 12/14
8:00am-10:00am	Special Session - Professional Colleges	Special Session - A&S	Special Session - Professional Colleges	Special Session - Mathematics
30 min / Chapel				
10:30am-12:30pm	M, W, F, MW, MWF, 4-day classes 10:45am-11:35am	T, R, TR 8:40am-9:55am	M, W, F, MW, MWF, 4-day classes 11:50am-12:40pm	M, W, F, MW, MWF, 4-day classes 8:00am-8:50am
20-minute passing				
12:50pm-2:50pm	T, R, TR 10:45am-12:00pm	M, W, F, MW, MWF, 4-day classes 12:55pm-1:45pm	M, W, F, MW, MWF, 4-day classes 4:10pm-5:00pm	M, W, F, MW, MWF, 4-day classes 9:05am-9:55am
20-minute passing				
3:10pm-5:10pm	M, W, F, MW, MWF, 4-day classes 3:05pm-3:55pm	T, R, TR 1:45pm-3:00pm	T, R, TR 3:15pm-4:30pm	T, R, TR 12:15pm-1:30pm
20-minute passing				
5:30pm-7:30pm	Special Session - A&S	M, W, F, MW, MWF, 4-day classes 5:15pm-6:05pm	M, W, F, MW, MWF, 6:20pm-7:10pm	M, W, F, MW, MWF, 4-day classes 2:00pm-2:50pm
20-minute passing				
7:50pm-9:50pm	M, W, F, MW, MWF, 8:30pm-9:20pm	T, R, TR 4:45pm-6:00pm	T, R, TR 6:15pm-7:30pm T, R, TR 7:45pm-9:00pm	M, W, F, MW, MWF, 7:25pm-8:15pm

Times noted are based on the start time of the course inclusive within the range provided.