



## STUDENT DRIVER AUTHORIZATION APPLICATION

University policy permits the use of student drivers for University related travel and student trips only upon approval of this application. This form must be submitted to the appropriate administrative office (Office of the Provost for academic and Chapel travel; Athletics Director for athletic and club sports travel; Union Director for co-curricular and student organization travel; Office of the Dean, and Law School for travel sponsored by the School of Law) for approval. If the trip requires more than one student driver, each driver is required to submit a separate application.

Prior to submission of this application, applicants must 1) submit a current driver's license to VUPD for a driver's history and record check and 2) complete the University's driver's safety training course. A certificate of completion will be issued upon successful completion of these steps.

***Students are not permitted to drive 15 passenger vans.***

Student Driver: \_\_\_\_\_

Class/Group: \_\_\_\_\_

Destination: \_\_\_\_\_

Departure Date: \_\_\_\_\_

Return Date: \_\_\_\_\_

Itinerary: \_\_\_\_\_

Purpose of Trip: \_\_\_\_\_

Passengers: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**Student Driver / Date**

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**Advisor / Date**

**Trip Approval:**

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**Authorizing Signature / Date**